**Professional Development Committee Agenda November 13, 2013 3:30-4:30**

Attending: Gabe Winer, Carol Copenhagen, Nola Hadley-Torres, Brenda Johnson, Louisa Roberts, Ramona Butler

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| **Item** | **Discussion/Results** | **Next steps if applicable** |
| 1. approvals
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| 1. FIG : word problems,
 | Kelly Pernell – survey and assessment of students’ work on word problems. Up to four stipends. Motion and passed ($400 for leader, $300 for others) | Four stipends - $400 for leader and $300 for others. provisionally out of PD but ask Katherine if other funds are available. |
| 1. FIG: smart pen
 | Marcela Becerra proposal. Motioned and passed. | Two stipends - $400 for leader and $300 for one other. provisionally out of PD but ask Katherine if other funds are available. (RG is staff, so must be grant funded) |
| 1. FIG: Chromebooks
 | Louisa Roberts – proposal to get chrome books for students who have difficulty accessing technology. Suggestion – go further than identifying need and draft plan. Increase scope of this idea. Plan pilot program for the fall. Move to approve & second with the caveat that it will develop a design for implementation. | Four stipends - $400 for leader and $300 for others.provisionally out of PD but ask Katherine if other funds are available. (RG is staff, so must be grant funded) |
| 1. faculty  mentoring
 | Concern was expressed that Joan’s proposal needs to be clear about where funds are going. Strike out the meals, movies, etc. – could be construed as public funds. Lower amount to $50 per team? What about new faculty resource person for part-time people? Rewrite – can’t fund food, movies etc., What are the goals? Needs to be a more professional type of arrangement. | Joan and Sam are requested to rewrite proposal. |
| 1. conference (AWP)
 | Motion that Holly Hardy get funding. We recalled that we are generally paying $600 for professional development that is primarily of benefit to the person. Move for $600 was seconded and approved. | $600 for Holly Hardy,Faculty PD |
| 1. Preliminary planning for flex days
 | Suggestion: Using the entire college time to work on accreditation.Change department meetings back to Thursdays. Use Fridays for workshops. Possibility of using the Thursday afternoon for classified meetings – problem with release time. Give administration a chunk of time in the morning – logical set up. Those here decided that the clear division would be easier to plan, and recommend that the Thursday morning time be used to plan for the institution. Professional development should be interactive – not another speech. Student voices, gay/straight alliance panel, tenure orientation (Laurie Brion), DART, tools for visual analysis, non-Euroccentric curricula workshop. Effective orientations/what faculty need to know to help students (counselors?). How to foster the counseling department to participate. (timing issue) Survival skills for teachers who teach intro classes. Campus safety. Tomas Moniz book club ($ for book for first 10 people who sign up) *“Multiplication is for White People”*. Expansion of the mission statement.Give each department a chance to give input on how they would implement the mission statement. Veterans counselors to give a presentation.Lunch? Is there a working lunch that we could use to pay for lunch? Do a panel and have lunch available for those who attend the panel. We suggest K’s for sandwiches.Using visual media for introductions. Survey – what do you want? days for flex days? other suggestions?  | Gabe: discuss with absent members, and make a plan with administration to get a working draft by next PD Meeting on Dec 11.Survey to BCC-FAS |
| 1. Revisit committee charge description for shared governance manual, contribution to goals matrix
 | tabled |  |
| 1. Other
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