  
**Academic Senate Minutes**  
Wednesday, March 4, 2020 - 12:30 pm – 1:20pm, RM 315

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Kelly Pernell, President Academic Senate  Sam Gillette, Vice President Academic Senate  Catherine Nichols, Secretary Academic Senate  Laura Ruberto, Senator Arts and Humanities Co-Proxies Lisa Cralle & Dylan Eret  Vacant, Senator Business/CIS  Gabriel Martinez, Senator Counseling (Proxy Alejandra Oseguera )  Linda King, Senator English, ESOL, Education (Proxy 2019-20 Jennifer Lowood) | Matt Freeman, Senator Social Sciences  Jenny Yap, Senator Library  Claudia Abadia, Senator Mathematics (Proxy spring 2020 Mark Rinker)  Jenny Gough, Senator Modern Languages and ASL  Mary Clarke-Miller, Senator MMART (Chair of Chairs Rep for 2019-20)  Vacant, Senator Part Time  Francisco Monsalve, Senator Sciences (Proxy 2019-20 Siraj Omar) |

**Guests:** Joseph Bielanski (Articulation Officer), Linda McAllister(Social Sciences), Melina Bersamin(Guided Pathways), Tim Rose(Dept Chairs), Stacey Shears(VPSS), Mona Williams (ESOL)

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| **Meeting called to order** | 12:34pm | | |
| 1. **Approval of Agenda** |  |  | Sam moved, Matt F seconded, agenda approved unanimously. |
| 1. **Approval of Minutes** | a.February 19, 2020 |  | Sam moved, Matt F seconded, Minutes approved unanimously |
| 1. **Action Items** | a. Guided Pathways - Scale of Adoption Assessment Repor (SOAA)t |  | VPSS Shears presented the SOAA and described to the Senate the process used to develop this SOAA report.  VPSS Shears requested feedback/input on improving the process for developing the SOAA and requested that the process start sooner.  **Motion:** Endorse the process for development of the SOAA with feedback from Dept Chairs and Guided Pathways Design Team, and endorse recommendation from Guded Pathways Co-Leads to expand the Gudied Pathways Design Team to include representatives from Professional Development, Assessment, Chair of Chairs, more department chairs and Senate representatives.  Sam moved. Jenny L seconded. Motion passed unanimously. |
| 1. **Discussion and/or Information** | b. Upcoming Senate and Department Chair Elections | Appoint an Elections Task Force.  Pres: Coordinate with PFT and Task Force to send out nomination form for Senate Exec and Dept Chairs.  Senators: comminicate to all faculty in your area to nominate one more for Senate. Communicate with you department chair to update the contact list for the electronic balloting. |  |
| 1. **Standing Items**    1. Assessment Committee Report    2. Curriculum Committee Report    3. Department Chairs Report    4. Professional Development Committee Report    5. Integrated Planning Committee Report    6. Facilities Committee Report    7. Technology Committee Report    8. Teaching and Learning Center Report    9. Distance Education Report    10. Accreditation Report/Update    11. District Academic Senate Report    12. OPUS Award: Faculty Honors & Acknowledgement | j. Kuni Hay (5 min) |  |  |
| 1. **New Business/Announcements** | Senate needs to fill vacant seats in Business/CIS and Part Time faculty. |  |  |
| **Meeting adjourned** |  | | |
| **Next Meeting:** | March 18, 2020 | | |