  
**Academic Senate Minutes**  
Wednesday, October 16, 2019 - 12:30 pm – 1:20pm, RM 315

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Kelly Pernell, President Academic Senate  Sam Gillette, Vice President Academic Senate  Catherine Nichols, Secretary Academic Senate  Laura Ruberto, Senator Arts and Humanities  Vacant, Senator Business/CIS  Gabriel Martinez, Senator Counseling (Proxy Alejandra Oseguera)  Linda King, Senator English, ESOL, Education (Proxy 2019-20 Jennifer Lowood) | Matt Freeman, Senator Social Sciences (Proxy 2019-20 Linda McAllister)  Jenny Yap, Senator Library (Proxy 2019-20 Joy Kim)  Claudia Abadia, Senator Mathematics  Jenny Gough, Senator Modern Languages and ASL  Mary Clarke-Miller, Senator MMART (Chair of Chairs Rep for 2019-20)  Vacant, Senator Part Time  Francisco Monsalve, Senator Sciences (Proxy Siraj Omar) |

**Guests:** Tim R., Vanessa P., Joseph B., Nancy C., Susan K., Pieter D., Kuni H., Chris B.

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| **Meeting called to order** |  | | |
| 1. **Approval of Agenda** |  |  |  |
| 1. **Approval of Minutes** | October 2, 2019 (3 min) |  | Sam G. motioned, Linda M. moved, 4 yeas and 3 abstention. |
| 1. **Action Items** | a. Assessment Liaison Job Description – Kelly Pernell (6 min)  b. Student Learning Outcomes Assessment Coordinator (SLOAC) - Kelly Pernell (6 min)  c. Assessment Committee Charge – Kelly Pernell (6 min) |  | 3a. Linda M. motioned, Laura R. moved, 10 yeas.  3b. Jenny L. motioned, Sam G. moved, 10 yeas.  3c. Jenny L. motioned, Catherine N. moved, 10 yeas. |
| 1. **Discussion and/or Information** | a. AP’s 4105 and 4021 – Kelly Pernell and Chris Bernard (15 min)  b. Faculty Prioritization – Mary Clarke-Miller (5 min)  c. BCC Professional Development – Susan Khan (5 min) |  | 4a. Explained recent changes. Senators expressed concerns in Sections C and D.  4c. Please promote Flex Day. |
| 1. **Standing Items**    1. PIE Committee Report    2. Curriculum Committee Report    3. Department Chairs Report    4. Professional Development Committee Report    5. Integrated Planning Committee Report    6. Facilities Committee Report    7. Technology Committee Report    8. Teaching and Learning Center Report    9. Distance Education Report    10. Accreditation Report/Update    11. District Academic Senate Report    12. OPUS Award: Faculty Honors & Acknowledgement | j. Kuni Hay (4 min) |  |  |
| 1. **New Business/Announcements** | Senate needs to fill vacant seats in Business/CIS and Part Time faculty. |  |  |
| **Meeting adjourned** |  | | |
| **Next Meeting:** | November 6,, 2019 | | |