  
**Academic Senate Minutes**  
Wednesday, March 6, 12:30 pm – 1:20pm, RM 315

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Kelly Pernell, President Academic Senate  Sam Gillette, Vice President Academic Senate  Catherine Nichols, Secretary Academic Senate  Laura Ruberto, Senator Arts and Humanities  Vacant, Senator Business/CIS  Gabriel Martinez, Senator Counseling  Linda King, Senator English, ESOL, Education | Matt Freeman, Senator Social Sciences  Jenny Yap, Senator Library  Claudia Abadia, Senator Mathematics  Jenny Gough, Senator Modern Languages and ASL  Mary Clarke-Miller, Senator MMART  Vacant, Senator Part Time  Francisco Monsalve, Senator Sciences |

**Guests:** Michael Lin, Kuni Hay, Siraj Omar (Samuel Gillette designee), Iva Ivaneda (Jenny Gough designee), Cora Leighgton, Joseph Bielanski, Tim Rose

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| **Meeting called to order** |  | | |
| 1. **Approval of Agenda** |  |  |  |
| 1. **Approval of Minutes** | February 6, 2019 corrected (3 min.) February 20, 2019 (3 min.) | Postponed again to March 20, 2019; quorum not met to approve the minutes |  |
| 1. **Action Items** |  |  |  |
| 1. **Discussion and/or Information** | a. BCC Integrated Strategic Enrollment Management Plan (ISEMP) 2018-2021 & Development Timeline – Kuni H. (20 min)  b. MyPath Student guided on-ramp tool – Hermia Y. and Gabriel M. (20 min). |  | VPI presented the ISEMP draft plan and timeline. These presentations are going through shared governance and developed further in Integrated Planning committee. Draft will be presented to the Board April 9th. Will continue to work on it after submit to ACCJC.  Hermia Yam presented the MyPath, a tool that customizes the CCCApply and enrollment/onboarding for students. BCC is the first college to pilot this tool in Peralta. The pilot launches Monday March 18th. Launching tool is part of the GP work we are doing. |
| 1. **Standing Items**    1. PIE Committee Report    2. Curriculum Committee Report    3. Department Chairs Report    4. Professional Development Committee Report    5. Integrated Planning Committee Report    6. Facilities Committee Report    7. Technology Committee Report    8. Teaching and Learning Center Report    9. **Distance Education Report**    10. Accreditation Report/Update    11. **District Academic Senate Report**    12. OPUS Award: Faculty Honors & Acknowledgement (5 min – Michael Lin) |  | **Distance Education Report:** Draft of Distance Education Committee charge and proposed membership will be presented to Senate within the next two meetings. Plan is for committee objectives/goals is to serve as a working group that assists college faculty with to aline distance education courses with the OEI rubric, to facilitate CVC participation, and to help the college boost enrollment by offering courses on the exchange.  **District Academic Senate Report:**  The District Senate endorsed the Non-Credit Plan that was developed by a district wide represented workgroup of two faculty per college. Advice from District Senate is to create a local Non-Credit Committee to serve as a recommending body on the direction of Non-credit curriculum, as well as to assist faculty with the development of non-credit curriculum that will increase/maximize funding from the state, and to assist the curriculum committee with non-credit development. Next steps, identify someone to draft a committee charge with proposed membership. |  |
| 1. **New Business/Announcements** | Senate needs to fill vacant seats in Business/CIS and Part Time faculty. |  |  |
| **Meeting adjourned** |  | | |
| **Next Meeting:** | March 20, 2019 | | |