**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell√***President*

**Sam Gillette√***Vice President*

**Catherine Nichols√***Secretary*

### *Senators*\_\_\_\_\_\_\_\_\_\_\_\_

**Laura Ruberto√***Arts and Humanities*

**VACANT***Business/CIS*

**Gabriel Martinez√***Counseling*

**Linda King√***English, ESL, Education*

**Jenny Yap***Library*

**Claudia Abadia√***Mathematics*

**Jenny Gough√***Modern Languages & ASL*

**Mary Clarke-Miller√***MMART*

**VACANT***Part Time*

**VACANT***Sciences*

**Linda McAllister√***Social Sciences*

**Wednesday, December 5, 2018, 12:30-1:20pm, Rm 315**

1. **Call to Order 12:30**
2. **Approval of Minutes from Previous Meetings** (6 min)
	1. November 7, 2018 Minutes ***Linda M. moved, Mary C. motioned, approved unanimously.***
	2. November 21, 2018 Minutes ***Sam G. moved, Mary C. motioned, approved unanimously.***
3. **Action Items**
	1. Faculty Prioritization 2019-20 Endorsement (Cora Leighton/Kuni Hay – 7 min)
		1. State Chancellor’s Office Faculty Hiring Allocation ***Academic Senate need to validate the rubic. Mary C., moved, Claudia motioned. One abstention, one nay, eight yeas.***
	2. Lactation Room and Spiritual Room on Campus (Alejandria Tomas – 7 min) ***Proposed a motion for senate endorsement regarding moving Lacation Room to 125A and have 124E strictly for a spiritual room. No action taken. Several questions were asked regarding code requirements for a lacation room. In addition, the senate requested information about consultation from both groups.***
	3. ASBCC Food Insecurity Project (Alejandria Tomas & ‘Mina Contreras – 10 min) ***Linda M. moved, Jenny G. motioned, approved unanimously.***
4. **For Discussion and/or Information**
	1. ACCJC Composite Financial Index (CFI) Concerns for PCCD – District Plan due 12/14/18 (K Pernell/Kuni Hay – 10 mins
5. **Standing Items**
	1. PIE Committee Report
	2. Curriculum Committee Report
	3. Department Chairs Report
	4. Professional Development Committee Report
	5. Integrated Planning Committee Report
	6. Facilities Committee Report
	7. Technology Committee Report
	8. Teaching and Learning Center Report
	9. Distance Education Report
	10. Accreditation Report/Update
	11. District Academic Senate Report
	12. OPUS Award: Faculty Honors & Acknowledgement (5 min – Michael Lin)
6. **New Business/Announcements**
	1. Senate needs to fill its vacant seats in Business/CIS, Sciences, and Part-Time faculty.
	2. Holiday Party/Potluck December 12th – Room 451 A/B – 12 – 2pm. Proceeds from raffle ticket sales to benefit Campfire victims in Butte County. Contact Shirley Slaughter, Rm 142, for advance raffle ticket sales.
7. **Adjournment**

 **Guests: Romina C., Ally T., Nancy C., Kuni H, Pieter D., Tim R., Joe D., Tom k., Elissa J., Barbara D., Siraj O., Francisco M.**

**Academic Senate’s primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

The BCC Academic Senate meets monthly on the first and third Wednesdays, 12:30 – 1:20pm.