**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**Laura Ruberto✓***Arts and Humanities*

**VACANT***Business/CIS*

**Gabriel Martinez***Counseling*

**Linda King✓***English, ESL, Education*

**Jenny Yap✓***Library*

**Claudia Abadia***Mathematics*

**Jenny Gough***Modern Languages & ASL*

**Mary Clarke-Miller✓***MMART*

**VACANT***Part Time*

**VACANT***Sciences*

**Linda McAllister✓***Social Sciences*

**Wednesday, October 3, 2018, 12:30-1:20pm, Rm 315**

1. **Call to Order*-12:35pm***
2. **Approval of Minutes from Previous Meetings**
   1. September 19, 2018 Minutes-***Linda M. moved Jenny Y. motioned six yeas, and one abstention.***
3. **Action Items**
   1. Adoption of BCC Academic Senate Goals for 2018-19-***Sam G. presented the goals-Mary C moved Linda M. motioned-unanimous.***
   2. Endorsement of BCC Guided Pathways Recommended Framework & Budget***-pushed endorsement to October 17th meeting-Job descriptions will be sent to faculty for review .***
4. **For Discussion and/or Information**
   1. Faculty opportunity to create Non-credit certificates and receive $500 stipend for their work. (Guest: Heather Sisneros)***- Heather presented information regarding developing non-credit courses with included an explanation of non-credit courses and stipends.***
   2. Distance Education – Merritt & COA’s rapid expansion of online courses (Swiencicki)-***Mark presented his research regarding online courses and the need to focus on equity, academic integrity, and accreditation issues.***
5. **Standing Items  
   (Online report-outs coming soon)**
   1. PIE Committee Report
   2. Curriculum Committee Report
   3. Department Chairs Report
   4. Professional Development Committee Report
   5. Integrated Planning Committee Report
   6. Facilities Committee Report
   7. Technology Committee Report
   8. Teaching and Learning Center Report
   9. Distance Education Report
   10. Accreditation Report/Update
   11. District Academic Senate Report
   12. OPUS Award: Faculty Honors & Acknowledgement
6. **New Business/Announcements**
   1. Upcoming Professional Development Events – DAS Travel Budget
   2. Senate needs to fill its vacant seats in Business/CIS, Sciences, and Part-Time faculty.
   3. PIE, Curriculum, Facilities, and Technology Committees need more faculty representation this year.
7. **Adjournment**

**Guests: Joseph B, Tim R., Cleavon S, Michael L., Mark S., Cora L., Siraj O., Elissa J., Kuni H., Tom K., Alejandro**

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Notes:**

**Academic Senate’s primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.

The BCC Academic Senate meets monthly on the first and third Wednesdays, 12:30 – 1:20pm.