**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell✓***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**VACANT***Arts and Humanities*

**Tracey Coleman✓***Business/CIS*

**Gabriel Martinez✓***Counseling*

**Linda King✓***English, ESL, Education*

**Jenny Yap✓***Library*

**VACANT***Mathematics*

**Jenny Gough***Modern Languages & ASL*

**Mary Clarke-Miller✓***MMART*

**Gurnam Singh***Part Time*

**Neeta Sharma✓***Sciences*

**Matt Freeman***Social Sciences*

**Wednesday, February 7, 2018, 12:30-1:20pm, Rm 315**

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings-*November 15, 2017 Catherine N. moved for approval, Sam G. second the motioned-vote was unanimous.***

***December 6, 2017 Tracey C. moved for approval, Gabriel M. second the motioned-vote was unanimous.***

***January 31, 2017 Catherine N. moved for approval, Jenny Y. second the motioned-vote was 8 ayes and 1 abstention.***

1. **Action Items**
   1. Senate By-Laws Update-***Sam G. moved to initiation amendment of By-Laws, Mary C. second the motion-vote was unanimous. Madam President will send email to BCC Faculty regarding motion.***
      1. Upcoming Elections Spring 18-***Need to begin by March 15th, 2018.***
2. **For Discussion and/or Information**
   1. Slices and Surveys (Catherine Nichols)
   2. District DE Plan Review: <http://web.peralta.edu/de/about/peralta-de-plan/>
3. **Standing Items**
   1. OPUS Award: Faculty Honors & Acknowledgement-***Frank Spinelli-See attached acknowledgement from Patty France***
   2. District Senate Report
   3. BCC Committee Reports
4. **New Business/Announcements**
   1. Moodle & Canvas Drop-in Labs Room 312, M – F, 12:30 – 1:20pm until Feb 9th. After 2/9, same time but Tu – Th
   2. Guided Pathways Task Force Invitation-***Madam President sent email notify faculty of presentation to Academic Senate on March 7th, 2018.***
   3. Current Faculty Power BI Tool Dashboard: <http://web.peralta.edu/indev/fact-books/-> ***Madame President sent out email about PCCD concerns about student privacy.***
5. **Adjournment**

**Tom Kies, Joseph Bielanski, Terry manning, Frank Spinelli**

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.