**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell✓***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators*\_\_\_\_\_\_\_\_\_\_\_\_

**Aaron Mobley✓***Arts and Humanities*

**Tracey Coleman***Business/CIS*

**Gabriel Martinez✓***Counseling*

**Linda King✓***English, ESL, Education*

**Jenny Yap✓***Library*

**Patrick Zulkowski✓***Mathematics*

**Jenny Gough✓***Modern Languages & ASL*

**Mary Clarke-Miller✓***MMART*

**Gurnam Singh✓***Part Time*

**Neeta Sharma***Sciences*

**Matt Freeman***Social Sciences***\_\_\_\_\_\_\_\_\_\_\_\_**

**Wednesday, October 18, 2017, 12:30-1:20pm, Rm 315**

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings: *Approved October 4, 2017 Minutes. Motioned by Catherine Nichol, Seconded by Mary Clarke-Miller***
3. **For Discussion and/or Information**
	1. Guided Pathways Self-Assessment (Lisa Cook)-Introduction for discussion and information
	2. PFT Announcements (Scott Hoshida)- Introduction for discussion and information
4. **Action Items**
	1. Endorsing SMART Classroom Survey
	2. Endorsing updated Incomplete Form
5. **Standing Items**
	1. District Senate Report
	2. BCC Committee Reports
	3. Senate By-Laws Update
	4. Ongoing Faculty Acknowledgement and Recognition
6. **New Business/Announcements**
	1. Please attend Chancellor’s Forum Tuesday October 17th, 12:30 – 1:30pm in BCC Auditorium
	2. Canvas Training
		1. Check the DE Web site
		2. Drop in Lab – Tues, Wed, Thu, 12:30 – 1:20pm, Rm 312
7. **Adjournment**

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Notes:**

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.