**Berkeley City College Academic Senate Meeting MINUTES**

**✔Kelly Pernell***President*

**✔Sam Gillette***Vice President*

**Catherine Nichols***Secretary*

### *Senators* \_\_\_\_\_\_\_\_\_\_\_\_

**Aaron Mobley***Arts and Humanities*

**Tracey Coleman***Business/CIS*

**Gabriel Martinez***Counseling*

**✔Linda King***English, ESL, Education*

**✔Jenny Yap***Library*

**✔Patrick Zulkowski***Mathematics*

**Jenny Gough***Modern Languages & ASL*

**✔Mary Clarke-Miller***MMART*

**Gurnam Singh***Part Time*

**✔Neeta Sharma***Sciences*

**Matt Freeman***Social Sciences*

**Wednesday, November 29, 2017, 12:30-1:20pm, Rm 315**

1. **Call to Order**
2. **Approval of Minutes from Previous Meetings**
3. **Action Items**
   1. Ongoing Faculty Acknowledgement and Recognition

**New Opus Honoree Patty France (by Linda King)**

**“I am proud to present Patty France with the OPUS Award. Patty is passionate about teaching and is constantly striving for new innovative ways to bring out the best in her students. She is dedicated and they seek her out for guidance. Her students find her intelligent, compassionate, and engaging. Pass by her classroom; you will hear a lecture, class discussion, and on many occasions laughter. Yes, Patty makes learning fun. She goes beyond the call of duty to help students recognize their potential to be critical thinkers and academic writers. Patty is at her best when dealing with students who are challenged by the academic process and is patient as she administers her excellent teaching skills. She is also kind, patient, and understanding when students are not living up to their potential. However, she can administer tough love when needed. Above all, Patty France is professional and competent when instructing her students. In addition, Patty works well with her colleagues and has their respect. I can’t think of a more deserving English Instructor to receive the OPUS Award. Congratulations, Patty France!**

* 1. Guided Pathways Self-Assessment Tool

– **endorsement vote moved to December 6th**

* 1. DE Plan (Linda McAllister)

**– Informational report moved to December 6th**

* 1. Carol Copenhagen Acknowledgement

– **Reviewed, edited, resolution vote moved to December 6th**.

1. **For Discussion and/or Information**
2. **Standing Items**
   1. District Senate Report

– **District Technology Committee voted to endorse moving Power BI Tool to be offered through Office 365. ETA for rollout to faculty is end of January.**

* 1. BCC Committee Reports
  2. Senate By-Laws Update

1. **New Business/Announcements**
   1. VPI Candidate Forums Thursday, November 30th, 1 – 4pm, Auditorium
2. **Adjournment**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Notes:**

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.  
11. Other academic and professional matters as mutually agreed upon.