**Berkeley City College Academic Senate Meeting *Minutes***

**Kelly Pernell✓***President*

**Sam Gillette✓***Vice President*

**Catherine Nichols✓***Secretary*

### *Senators*\_\_\_\_\_\_\_\_\_\_\_\_

**(Vacant)***Arts and Humanities*

**(Vacant)***Business/CIS*

**Gabriel Martinez***Counseling*

**Linda King***English, ESL, Education*

**Jenny Yap✓***Library*

**Patrick Zulkowski✓***Mathematics*

**Jenny Gough✓***Modern Languages & ASL*

**Mary Clarke-Miller✓***MMART*

**Gurnam Singh✓***Part Time*

**Neeta Sharma✓***Sciences*

**(Vacant)***Social Sciences*

**Wednesday, August 30, 2017, 12:30-1:20pm, Rm 315**

1. **Call to Order** *Quorum (6)*
2. **Approval of Minutes from Previous Meetings**

*Action Item: April 19, 2017 and May 3, 2017 Minutes Approved*

*Motioned: Sam Second: Mary Unanimous (6)*

1. **Action Items**
	1. BCC Committee membership confirmation

*Discussion Item: Reviewed list, updated list, out for review to department chairs*

* 1. District Faculty Appointments

*Discussion Item: Senate Presidents with be taking on the majority of District Faculty appointments in an effort to obtain quorum and advance agenda items*

* 1. Vacant Senate positions
	2. Resolution: Tram Vo-Kumamoto Acknowledgement of Service

 *Action Item: Motioned: Mary Second: Sam Unanimous (11)*

1. **Senate By-Laws Update – Reconvene workgroup for 2017-18**
2. **Standing Items**
	1. BCC Committee Reports
		1. Schedule and Template for Reporting
	2. District Senate Report
3. **For Discussion and/or Information**
	1. New District Planning Budgeting Integration (PBIM) Model
	2. Office 365 Outlook – Features for Communication
4. **New Business/Announcements**
	1. Faculty Acknowledgement and Recognition
		1. Process for Faculty of the Year Award

***Upcoming Action Item: To be discussed for approval at September 6, 2017 Academic Senate Meeting***

* + 1. Ongoing Faculty Acknowledgement and Recognition
1. **Adjournment**

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Notes:**

Guests: Claudia Abadia, EJ Cruz (ASBCC), Tom Kies, Cleavon Smith, Mike Lin

The BCC Academic Senate meets each month on the first and third Wednesdays, 12:30 – 1:20pm.

**Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.