**2118 Building User Group (BUG)**

**Wednesdays, 1:30-3:30 PM**

**Room 451B**

**MEMBERSHIP**

**Student Reps:** Kaydee Miller, 2nd rep TBD

**Classified Reps:** Johnny Dong, Jennifer Lenahan, Ralph Smeester

**Faculty Reps:** Ari Krupnick , Jayne Matthews, Linda McAllister

**Administrative Reps:** Diana Bajrami, Shirley Slaughter, Tram Vo-Kumamoto

**District Rep:** Atheria Smith

**CHARGE**

To provide advice and recommendation to the President, given the existing space and budget allocated, on the space design and usage of the 2118 Milvia Building as follows:

1. Add as many 1000 sqft. assignable classrooms as possible
	* 1. Ideally 6-8 general classrooms net gain to the college (including BCC Main)
		2. Minimum 40-50 students/classroom
2. Promote robust traffic/ lively student life (same feel as BCC main)
3. Focus on program requirements and needs

**GUIDING PRINCIPLES**

College Mission, Vision & Values

**GROUND RULES**

* 1 person speaks at a time
* Follow through on action items
* Starting/ending on time
* College Hat
* Student-Centered
* Respectful Disagreements
* Information provided in a timely manner
* Notifications of meeting changes with as much advance notice as possible