**Berkeley City College – Facilities Committee**

**May 9, 2019**

Membership (X=Present); (A=Absent); (E=Excused)

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| **Name** |
| X | Shirley Slaughter, Chair, Administrator Rep | X | Susan Khan, Faculty Rep |
| A | Scott Barringer, Classified Rep | A | Vincent Koo, Classified Rep |
| X | Melina Bersamin, Faculty Rep | X | Joanna Louie, Classified Rep and Recorder |
| A | John Bennett, ASBCC Rep | A | Jasmine Martinez, Classified Rep |
| X | Heather Dodge, Chair, Faculty Rep | A | Lynn Massey, Classified Rep |
| X | Johnny Dong, Classified Rep | X | John Pang, Classified Rep |
|  X | Anthony Edwards, Classified Rep | X | Roger Toliver, Classified Rep |
| X | Natalia Fedorova, Classified Rep |  |  |

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| `**Guests** |
| X | John Hanscom, Alameda County Waste Management Authority  |  X | John Saenz, Classified, Staff, Learning Resources Center |
| X | Linda McPheron, Biology Faculty |  X | Stacey Shears, Vice President of Student Services  |

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| **Agenda Item** | **Discussion** | **Follow-Up Action** | **Comm. Goal #** | **BCC Goal** |
| 1. Standing Items (12:15-12:30pm) |
| 1. Call to Order
 | 12:23pm |  |  |  |
| 1. Adoption of the Agenda
 | Motion by Joanna Louie to approve the agenda, 2nd by John Pang. |  |  |  |
| 1. Approval of 4/12/19 Minutes
 | Correction: pg. 2 take “be” out of sentence. Shirley Slaughter moves to approve the minutes based on grammatical corrections, Heather Dodge seconds.  |  |  |  |
| 2. Food Pantry – VPSS Shears (12:30-12:45pm) | We have been working with the Wellness Center and ASBCC to make our temporary food pantry more permanent. ASBCC has made it their project last year and want to institutionalize it so they combined efforts with the Wellness Center to do that. There is a group called the Community of Practice around hunger needs. That group has been meeting and they have a goal of expanding our food pantry. There is currently only Monday produce distributions from the Alameda Food Bank. The Community of Practices’ wants to expand the food pantry to include non-perishable items and to increase the frequency of food distributions. In order to do that, we need more space. We want to convert the nook in the atrium to store non-perishable items. There are specific parameters to having a nook built out so the Community of Practice wants to connect with the Berkeley Food Network to get some advice on how to build out the nook to store non-perishable food. *Shirley Slaughter’s recommendation*: We should consider speaking to Noll & Tam to include this in our renovation plans for this building. |  |  |  |
| 3. Scheduled Maintenance List – Scott Barringer (12:45-1:00pm) | No update- Scott Barringer is absent today.  |  |  |  |
| 4. StopWaste Presentation – Linda McPheron (1:00-1:25pm) | John Hanscom is a representative from the Alameda County Waste Management Authority. Programs Available in Berkeley:* Composting
* Bottles and cans are picked up in a separate stream (keeps liquids/soils from the paper)
* Mixed paper recycling
* Glass, metal, plastic recycling

He and Linda McPheron were able to take a look at a couple of classrooms. Both black and blue bins have plastic bags in them and have mixed garbage in both bins. *John Hanscom’s Recommendation*:Pull recycling out of the classrooms. Try to get students to take their beverage containers and use the public discard clusters outside.*Heather Dodge’s Suggestion*: To make signs and ask faculty to talk to students beginning of the semester. Heather also suggests Linda McPheron to bring this to the Professional Development Committee for Flex Day. Susan Khan will relay the message to the Professional Development Committee. We can go on stopwaste.org/signmaker to make simplified signs for students. *Shirley Slaughter’s Concern*:We will come back to this recycling topic in the Fall as the semester is ending and faculty/students will be gone for the Summer.  |  |  |  |
| 5. 5-Year Construction Plan – Shirley Slaughter (1:25-1:30pm) | We are working on the current year Facilities Plan which is due to the State Chancellor’s Office on July 1st. The purpose of this plan is to set the direction for the development and growth at Berkeley City College in order to support BCC’s vision to be a premier diverse student center/learning community dedicated to excellence, collaboration, innovation, and transformation. The plan entails many aspects of BCC including instructional programming, facility assessment, and any initiatives to be taken in the future. We are looking at prioritizing our facilities needs and based on the Facilities Master Plan, that is the new building and renovations for this current building along with our technology upgrades. We have been meeting with our architect, Noll & Tam, and we have come up with a preliminary design for 2118 Milvia. We recently brought on board a new Vice Chancellor of Facilities. He is taking a look at what we have proposed moving forward. He made a suggestion that if we wanted to make the new building a STEM building, we should start taking a look at renovating the Science labs in this current building.  |  |  |  |
| 6. New Items/Updates/Concerns | *Shirley Slaughter’s Update*: The District Facilities Committee has requested that BCC have a faculty member representative serve on that committee. We are the only college does that not have a representative. Laney College has a heavy presence on that committee.*Heather Dodge’s Update*:Heather will be on sabbatical next year so we will need a faculty co-chair for this Facilities Committee. | **Action Item**: Shirley will follow-up with Kelly Pernell to request a faculty rep for the DFC. **Action Item**: Heather will contact Kelly Pernell to look for a Facilities co-chair replacement.  |  |  |
| 7. Adjourn  | 1:31pm |  |  |  |