**Berkeley City College – Facilities Committee**

**March 8, 2019**

Membership (X=Present); (A=Absent); (E=Excused)

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| **Name** | | | |
| X | Shirley Slaughter, Chair, Administrator Rep | X | Susan Khan, Faculty Rep |
| X | Scott Barringer, Classified Rep | X | Vincent Koo, Classified Rep |
| A | Melina Bersamin, Faculty Rep | X | Joanna Louie, Classified Rep and Recorder |
| X | Heather Dodge, Chair, Faculty Rep | A | Jasmine Martinez, Classified Rep |
| X | Johnny Dong, Classified Rep | E | John Pang, Classified Rep |
| X | Anthony Edwards, Classified Rep | E | Cynthia Reese, Confidential Rep |
| E | Natalia Fedorova, Classified Rep | X | Roger Toliver, Classified Rep |
| E | Barbara Godoy, Administrator Rep |  |  |

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| **Agenda Item** | **Discussion** | **Follow-Up Action** | **Comm. Goal #** | **BCC Goal** |
| 1. Standing Items | | | | |
| 1. Call to Order | 12:24pm |  |  |  |
| 1. Adoption of the Agenda | Item #6 StopWaste presentation moved meeting on April 12th.  Motion by Heather Dodge to approve the agenda, 2nd by Anthony Edwards. |  |  |  |
| 1. Approval of 2/8/19 Minutes | Motion by Roger Toliver to approve the minutes, 2nd by Susan Khan. |  |  |  |
| 2. District Facilities Meeting Update | A considerable amount of time was spent discussing the Proposed Scheduled Maintenance Projects:   * Dr. Ikharo presented a summarized list of Proposed Scheduled Maintenance Projects for FY2019-2020, which included engineering cost estimates. * The original estimated cost, districtwide, amounted to $4.1M. However, after members of the committee had an opportunity to review the proposed projects, it was determined that some of the college items had been removed from the list. Subsequently, the colleges were asked to take their list of proposed projects back to campus for any adds or omissions and resubmit by March 8th. * The distributed PSM (Proposed Scheduled Maintenance) spreadsheet is a revised copy. On the revised copy, note the project has gone from an estimated $4.1M to $7.6M. The $7.6M consist of the following cost estimates:      1. BCC = $717,250 2. COA = $438,750 3. Laney = $1,130,000 to $4,603,900 4. Merritt = $1,256,500 5. District = $610,000  * The chances of the state allocating $7.6M to PCCD for scheduled maintenance is slim. This prompted discussion on whether or not, Measure G funds can be used to improve infrastructure.   Scott Barringer noticed that on the last page of the document three of our proposed scheduled maintenance items were on the removed list. BCC’s summary total is also not updated on the PSM handout.  It is important to prioritize our projects because they are currently based on the state’s standards, and not based on our college’s needs.  Below is an update provided by Dr. Ikharo with respect to the ongoing issues with BCC’s front doors and the freight elevator:   * Taylor Designs was hired to redesign the front doors. On March 14th, we’re scheduled to meet with the firm to review a proposed design. As of now, the project could cost up to $200K to replace the doors. * District is going out to bid for elevator repairs. Approximately $195K is set aside to fix the freight elevator. | **Action Item**: Shirley Slaughter will send an email to Dr. Ikharo’s office to request for the updated document. |  |  |
| 3. Program Review Process and Timeline (Resource Allocation Review) | At our last meeting, Shirley Slaughter shared with us that each participatory governance committee is charged with reviewing resource needs outlined in each department/discipline as it pertains to their committee. The committee work should be completed by March 20th and forwarded to the Integrated Planning Committee.  *Update from 2/8 meeting:*  Heather Dodge attended the Integrated Planning Committee meeting on 2/28 and it was noted that departments won’t be able to prioritize their requests due to our shortened timeline. | **Action Item**: Heather Dodge will bring this list to the Department Chairs meeting and ask if they will prioritize their requests. |  |  |
| 4. Building User Group (BUG) | The Project Oversight team has been meeting to lay the foundation for the upcoming Building User Group meeting. Team conversations have been limited to programming at 2118 Milvia Street, Science Expansion at Center Street and space inventory space at 2050 Center Street.  The Building User Group meeting is scheduled for March 27th, in room 451A/B from 12:00-2:00pm. The BUG committee make up is comprised of:   * Two Classified Staff members – There are some individuals who are on the committee based on their position such as the engineer, Scott Barringer, and Johnny Dong. * Three Faculty Members – Heather Dodge, Barbara Des Rochers, and Linda McAllister * Two Students * Director of Business and Administrative Services * Director of Special Projects from the District Office * Vice President of Instruction * Vice President of Student Services * Dean of Liberal Arts and Social Sciences * Dean of Business, Science, and Technology   The BUG committee’s composition is related to programs that are relocating to the new property. |  |  |  |
| 5. New Items/Updates/Concerns | No new items. |  |  |  |
| 6. StopWaste Presentation | Item tabled for meeting to be hold on April 12, 2019. |  |  |  |
| 7. Adjourn | 1:33pm |  |  |  |