**Berkeley City College – Facilities Committee**

**April 17, 2015**

Present: Shirley Slaughter (Co-Chair), Carlos Cortez (Co-Chair), Ralph Smeester, Dave Ivan Cruz (ASBCC), Sarah Levin (ASBCC), Nancy Cayton for Roberto Gonzalez, John Pang, Roger Toliver, Johnny Dong, Jennie Braman, Vincent Koo

Guests:

Absent: Pieter DeHaan, Lynn Massey, Kelly Pernell, Mostafa Ghous, Willard Cheng, Joe Doyle, Joshua Boatright, Ramona Butler, Windy Franklin, Cynthia Reese, Samuel Gillette

Recorder: Joanna Louie

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| Call to order | Call to order- 12:22pm  Facilities Committee 2014-2015 Schedule- please mark your calendars!   * ~~Friday,~~ **~~October 3~~**~~, 2014 12:15-1:30pm room 451~~ * ~~Friday,~~ **~~November 7~~**~~, 2014 12:15-1:30pm room 451~~ * ~~Friday,~~ **~~December 5~~**~~, 2014 12:15-1:30pm room 451~~ * ~~Friday,~~ **~~February 6~~**~~, 2015 12:15-1:30pm room 451~~ * ~~Friday,~~ **~~March 6~~**~~, 2015 12:15-1:30pm room 451~~ * ~~Friday,~~ **~~April 3~~**~~, 2015 12:15-1:30pm room 451~~ * ~~Friday,~~ **~~April 17~~**~~, 2015 12:15-1:30pm room 451~~ * Friday, **May 1**, 2015 12:15-1:30pm room 451 |  |  |
| 1. Approve Agenda | Agenda Approved. |  | Resolved. |
| 1. Review & Approval of 3/6/15 Minutes | Minutes approved. |  | Resolved. |
| 1. Review of District Facilities Meeting Minutes | John Pang and Roger Toliver are reporting back to this committee from the District Facilities Committee they attended on Friday, April 10th.  Handout- Measure A Bond Capital Project Draw Down Report (Expenditures, Encumbrances, & Commitments). This document shows how Measure A was allocated to each college and how it was expensed from 2006 through November 30, 2014.  Voters approved $390M for Measure A in 2006 and $25M was allocated to BCC. Year to date, we spent under $13M. The President’s intention is to hold the remainder of the funding for the new building.  At the 4/10 District Facilities Committee Meeting, Dr. Sadiq Ikharo brought up the topic of the acquisition of the new building on Milvia St. California environmental quality act migrated declaration/initial study has been posted and advertised, a public hearing will be scheduled for Feb 2016 at the Board of Trustees meeting. An environmental study must also be conducted due to the building being on a site of a gasoline station in the past. Public forum must also be held to see how acquisition of the new building will impact parking, traffic, and anything that relates to the community here. He also pressed on the college to review the 1-year plan, 5-year plan, and maintenance plan. | **Action Item**: John Pang will make copies and distribute handout packet to all committee members. |  |
| 1. Assemble List of Top Priorities for the New Building | * Roger recommends that we initiate a usage analysis to see what is working and what is not working. * When Carlos came on board, they did an analysis of the South Campus and they learned that the number of students (FTES) at South Campus was not sufficient to pay for the rental of South Campus. We were losing money for years. Now we are actually using that space and we are generating revenue. * We are growing by 20%. * Our purpose is to recommend general needs for our campus based on themes from our APUs, flex day activities, and other perspectives brought into this room. * Until recently, health services was centralized at the district so all resources were held at Laney. There was a decision made recently to take that money that was given to the center at Laney and distribute amongst the four colleges. There have been efforts in the last several months moving that here. We are in the process of hiring a full-time mental health counselor. * We spent January making a plan on how to make a recommendation to Round Table about the new facility and transition to the new building. * **Key-point**: This is not recommendations for the new building. This is recommendations for the college and they look at both spaces and then make a proposal on reconfiguring. * We have had a number of public meetings that were announced to the community and were encouraged to attend. * The Timeline: looked at APUs, took public comments, looked at flex day recommendations, and then we visited the actual facility and now we’re making general recommendations. * This time around, the District is structuring this effort; we will not work directly with the architect. We will work with the district representative, who is the mediator.   **BCC Facilities Committee’s DRAFT 12 Top Priorities for Campus Expansion**  **TIER I:**   * **Additional large, flexible smart classrooms (60 min) w/computer carts and infrastructure @ capacity** * **Centralize one-stop center** * **Expand faculty office and break space**   **TIER II**   * Expand library * Expand mental and physical health space * Childcare support program or facility * Expand student club, ambassador, gov’t, and honor societies * Expand book store * Centralize counseling  - maintain and expand resource centers (e.g. DSPS, Single Parents, Alumni, LC, Veteran, Dream, Foster Youth) * Create test proctor center * Expand LRC and study spaces * Expand and create multi-use conference room/gallery flex space   Notes:   1. The first three priorities are regarded at the most essential priorities. 2. The twelve priorities are not listed in order of importance, but we reached consensus that four of the twelve priorities are the most immediate needs of the College. 3. Both the Department Chairs Council and Student Services Council have been asked to review this list and provide annotated feedback to Round Table. 4. We acknowledge that this list serves as a recommendation to Round Table, not the finalized prioritization. | **Action Item:** Shirley will follow-up with the architect to see if he/she can come to our campus for a few hours and publicly invite individuals for feedback and helping to inform the process. |  |
| 1. Adjourn | Adjourn- 1:28pm |  |  |