**BCC Education Committee for Quality Programs and Services**

Meeting Date: Thursday, 5/8/2014

Co-Chairs: May Chen (absent) and Lilia Celhay

Recorder: Joanna Louie

Attendants: Adan Olmedo, Hermia Yam, Jenny Lowood, Joshua Boatright, Gabe Winer, Brenda Johnson, Maeve Bergman, Alley Young, Paula Coil, Cleavon Smith, Maricela Becerra, Kelly Pernell, Windy Franklin, Fatima Shah

Guests: Debbie Budd, Vanessa Vega, Bobb Nakamoto

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions**  **(Shared Agreement/Resolved or Unresolved?)** |
| Meeting called to order | 12:24 P.M. |  |  |
| 1. Approve Agenda | PIE Committee Update and Grants Update were not included in this agenda. | They will be added on the next agenda as standing items. | Resolved. |
| 1. Review and approve meeting minutes | Approved. |  | Resolved. |
| 1. Draft proposal of PASS Rubric and Budget    1. Updated memo from Chancellor Ortiz | Debbie received updated memo on Tuesday. $582,600 has just been identified for BCC for the 2014-2015 year to develop programs and services in line with our Measure B language. Amount lowered due to backfilling colleges for 1351. $8M going to PT faculty. Last year, BCC received $120,000 from Measure B that we used as discretionary funds so now that $120,000 is taken from the original $720,000. Rubric addresses language in Measure B and shows how budget is determined. ‘Achievement Gap’ in Overarching Criteria needs to be changed to ‘Opportunity Gap.’ ‘Additional number/FTES students served’ criteria needs to include both student services and instruction. We are using both rubric and APUs to request items. Looking at all language in each initiative (PASS- $586,200, SSSP- $170,000, Measure A, Equity Plan- possible $300,000 budget) to see what can be funded. Debbie suggest looking at rubric as buckets- get bucket of suggestions to District by June 1st, then we have time June 11th and 12th during the College-Wide Retreat to decide on the implementation process.  \*\*\* Proposal due to District June 1st \*\*\* | Rubric will be discussed at Roundtable on Monday. Lilia will look into new funding formula for SSSP. Lilia will enlarge the rubric document for Roundtable. |  |
| 1. Accreditation Update-    1. Dr. Vanessa Vega    2. Integrated Planning and Accreditation Workshop, Friday, May 9th, 2-3:30pm, District Office Board Room | Deadline for submitting notes to writers is this Friday. Writers will be working on the first draft from now until the end of the semester.  a. Dr. Vanessa Vega has been hired to help us with data. She presented the committee with her ‘Aligning BCC Goals, Mission, Vision, Values, Measure B, SSSP, and APU Requests with Data Indicators’ handout. | Suggestion to include BSI (Basic Skills Initiative) to Dr. Vega’s handout. |  |
| 1. Educational Master Plan    1. http://web.peralta.edu/phi/files/2010/08/Berkeley-City-College.pdf | This document can be found in the ‘Master Plans’ quick link on the BCC site and it needs to be updated by November 30th, 2014. Process of updating this document is in progress. Feel free to attend the Integrated Planning and Accreditation Workshop this Friday, May 9 from 2-3:30pm at the District Board Room for more information. |  |  |
| 1. Integrated Educational and Facilities Master Plan    1. <http://web.peralta.edu/pbi/files/2010/08/Berkeley-City-College2.pdf>    2. Deadline: November 30, 2014 | This document can be found in the ‘Master Plans’ quick link on the BCC site and it needs to be updated by November 30th, 2014. Process of updating this document is in progress. Feel free to attend the Integrated Planning and Accreditation Workshop this Friday, May 9 from 2-3:30pm at the District Board Room for more information. |  |  |
| 1. Student Equity Plans    1. Deadline: November 30, 2014 | There was not enough time to discuss this item. It will be on the next meeting agenda. |  |  |
| 1. Updates from Senates and PIE Committee | PIE Committee Update- last meeting is a week from today, May 15th during college hour. |  |  |
| 1. Others | Lilia presented the committee with the ‘DRAFT- Planning and Budget Integration and Decision Making’ handout. Arrows are now pointing in both directions, not just one way. BCC get its goals from the District and from there, each college creates their own goals. For example, BCC creates program reviews, and then goes to Leadership and all other entities like Ed. Comm., Facilities, etc. then finally reaches Round Table. Back side of the handout lists all the committees. Please send comments to Lilia.  Katherine request that either PIE Comm. or Ed. Comm. meet once a semester to meet as BSI. She wants to gather feedback and then go through shared governance. |  |  |