**Student Success and Support Program (SSSP)**

**Plan Summary and Timelines**

**Coordination with Equity Plan and BSI Plan**

Funding for the Student Success and Support Program (SSSP) is targeted to fully implement core services:

1. orientation;
2. assessment;
3. counseling, advising, SEP, and follow up ***of at-risk students (major undeclared, enrolled in basic skills courses, academic/progress probation/dismissal).***

**Funding: 2014-15: $858,476;** 2015-16**:** at least 80% of 14-15;2016-17: at least 50% of 15-16.

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| **Target Student** | **SSSP Service** | **Point Time of Service** | **Strategies** |
|  |  | **Point of Entry** |  |
| **First time, matriculating students (non-exempt)** | Orientation | First entry | Mandatory orientation, in-person, by group, online, Counseling course, 200A ***(in development and in transition)*** |
|  | Assessment | First entry | Placement assessment, transcript analysis, AP, IB, CLEP, multiple measures;  Identify and validate additional options, HS GPA and TOEFL for ESL |
|  | Priority registration for the following term | First entry | Names of first-time students attending orientation/assessment should be recorded for the preparation of priority registration list |
| **First time, matriculating students - all** | Counseling/academic advising/abbreviated SEP development | First entry | Counseling[[1]](#footnote-1), SEP development   1. ***BCCO as the Mega Group Orientation.*** 2. ***One-stop orientation/assessment/abbreviated SEP/registration***   These two will ensure the development of abbreviated SEP development for all 1-st time students. A&R staff will be on site for **daytime** registration. |
|  | Comprehensive SEP development | By one month after the beginning of the 2nd term | All first time, matriculating students will be identified, contacted, and invited to make an appointment with designated counselor to update and develop a comprehensive SEP |
| **~~First time, matriculating students with undeclared major at the beginning of the 2~~~~nd~~ ~~term~~** | ~~Identify area of study/major~~ | ~~Prior to the end of the 2~~~~nd~~ ~~term~~  Accomplishment date: prior to the 3rd term or reaching 15 units, whichever comes first. | ~~All first time, matriculating student with undeclared major will be identified, contacted, and invited to see a counselor, and/or receive career information services in order to identify area of study, e.g., Career Center services, Career exploration workshops or Counseling 24 or 57, and academic advising from Instructional faculty advisors.~~ |
|  |  | **Follow Up Services** |  |
| ***1st time* and Returning/continuing students with undeclared major** | Counseling/academic advising/career advisement | One month after the first day of fall and spring semester | All students with undeclared major will be identified, contacted, and invited to attend career workshops, recommend taking career exploration counseling course(s) 24 and/or 57, receive transfer/career information from Transfer and Career Center, and/or receive academic advisement from instructional faculty members.  These students will be assigned to designated counselors for appointments and follow-up.  ***Academic/Career Pathway Café takes place at least once per semester for day (11-2) and evening students (5-7).*** |
|  |  | **At-Risk Follow Up** |  |
| **All students on academic probation/dismissal** | At-risk student follow up services | After the end of fall and spring when grades are run | 1. Prevention – early alert – ***not ready*** 2. All students on academic probation/dismissal will be informed at least one month prior to the beginning a new semester to see a counselor to develop intervention strategies   Strategies may include online workshops, counseling, tutoring, etc. |
| **Basic Skills** |  |  | Learning communities, PERSIST, PERSIST to College, ACCE English – in class tutoring, Math –hybrid, BIO boot camp, |
| **ESL** |  |  | ESL orientation, bilingual counseling, online ESL resources, workshops, |

Funding Formula:

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| --- | --- |
| 40%  Unduplicated Credit Student Headcount + Base Funding $35K or 10% | 60%  Initial Orientation - 10%  Initial Assessment – 10%  Abbreviated SEP – 10%  Counseling/Advising – 15%  Comprehensive SEP – 35%  Follow up of at-risk students[[2]](#footnote-2) – 15% (once per term)  Other follow up – 5% (up to 4 times per year) |

**Matching Requirement** 2 (institutional):1 (SSSP) - Must directly related to Core Services (see allowable expenditure below). No State funded categorical programs. No supplanting (e.g., previous funded from other sources cannot be redirected to SSSP)

**Allowable Expenditures**:

1. SSSP Director/Staff
2. Supplies and Postage
3. Publications and Outreach Materials
4. In-State Travel and Training
5. Computer and Equipment
6. Food and Beverages
7. Counseling/Advising (direct student contact hours), and SEP development
8. Follow-Up
9. Orientation
10. Assessment for Placement
11. Research, Admissions and Transfer functions directly related to fundable SSSP Core Services

1. BCC counselors are assigned to specific instruction disciplines, and offer counseling services using case management with designated students assigned for SEP development, students with undeclared major, and on probation/dismissal [↑](#footnote-ref-1)
2. Students in Basic Skills Courses, Academic dismissal or probation, major undeclared. [↑](#footnote-ref-2)