**BCC Education Committee for Quality Programs and Services**

Meeting Date: Thursday, September 24, 2015

Attended – marked with “X”, Partial Attendance“P”:

Co-Chairs: Tram Vo-Kumamoto, VPI, May Chen VPIE, Diana Bajrami VPSS

- Brenda Johnson, Dean

X Katherine Bergman, Director of Special Projects-

- Vacant, Professional Development Chair

Heather Dodge and Meredith Paige Teaching and learning Center Coordinator

X Jenny Lowood, Planning for Institutional Effectiveness (PIE) Chair or designee-

- Jasmine Bomanjee Transfer and Career Information Center Coordinator

X Cleavon Smith, Academic Senate President or designee-

- Maricela Becerra, Learning Disabilities Specialist  
- Allene Young, Counseling Faculty chair or designee  
- Joshua Boatright, Library Faculty Chair or designee-

- Ramona Butler, EOPS/CARE Coordinator

- Antonio Barreiro, Dean

X Adan Olmedo, Skyler Barton and Christina Taing Learning Community designee

X Jenny Lowood Curriculum Committee Chair or designee

P Windy Franklin, DSPS Coordinator

X Joseph Bielanski, Articulation Officer-

X Brianna Rogers,, Associated Students President or designee

- Karen Shields, Classified Senate President or designee- Roberto

X Theresa Rowland, Dean

- Gail Pendleton, Assessment and Orientation Coordinator-

Guest(s): Susan Truong, Hermia Yam

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions**  **(Shared Agreement/Resolved or Unresolved?)** |
| 1. Minutes 9.10.2015 | - Approved Minutes with changes:   1. Joseph Bielanski was marked present 2. Adan Olmedo’s last name was corrected 3. Add co-chairs to the attendance   -Recommendations to update charge in Shared Governance document   1. Discussion on co-chair representation | Add Co-Chairs to the attendance list  Forward Shared Governance doc to round table. | Recommend for additional members including SSSP coordinator or designee to membership; Susan Truong moved, May 2nd All in Favor  Recommended VPSS or designee and Faculty Senate President or designee be added as Co-Chairs; All in Favor |
| 1. Joint Projects | * Majors showcase & Faculty Advising- Counseling & Majors Collaboration   + $1,000 or $2,000 stipend   + Students will be attached to a pathway   + Faculty will reach out and connect to groups of students * Live Week!- Counseling & English department   + Nov 30-Dec 4   + workshops for students(e.g. Financial Aid,SEP, Career session, Pathways, DSPS) | Tram review job description with Chairs  Tram put out job announcement.  Jenny and Susan will meet and provide feedback next meeting |  |
| 1. Discussion Items | * Integrated Planning Agenda and Timelines   + SSSP, Equity Plan, BSI, Perkins, Program Review     - May Chen presented timeline chart   + BSI Plan review     - Katherine Bergman presented BSI plan       * Challenges data queries and evaluation at campus level       * Upon her departure grant allocation will go from 12 to 6 and will sit in cost center 853 | May and Jenny to work on a matrix to show collegewide alignment and bring it back to the committee  Lisa to put timeline and presentation on the website |  |