President: Karen Shields, Vice-President: Roberto Gonzalez; Secretary/Treasurer: Theresa Rumjahn

Attendance: Jennifer Lenahan, Javier Lopez, Brianna Rogers, Joanna Louie, Andrea Williams, Karen Shields, Lisa Gwyn-Laigo, Natalia Fedorova, Johnny Dong, Marilyn Clausen, Theresa Rumjahn

| **Agenda It****em** | **Discussion** | **Follow-Up Action** | **Decisions/Resolved** |
| --- | --- | --- | --- |
| Meeting Called to Order | 3:05 pm |  |  |
| 1. **Introductions** | The agenda and attachments were handed out. We have the room only from 3-4pm. Meeting location is 451 since the TLC was needed for another function. Since Brianna Rogers (ASBCC) was in attendance, everyone introduced themselves. | None required. | None required. |
| 1. **Ideas for feedback to Roundtable on 2014-15 Goals and Accomplishments** | VP Gonzalez led the discussion, but said he had to leave at 3:30 pm and we needed to submit comments for the Roundtable meeting by 5pm tomorrow (9/25) to Cynthia Reese and May Chen. There was much discussion related to a 4-6-2015 memo from May Chen to Student Services staff about the campus-wide positions listed with priority 1 and 2 rankings for filling. It was unclear from the list which positions in rank 1 were already or in the process of being filled, and which ones were existing vacancies and which ones were new/proposed positions. There was also discussion about which rank 1 and 2 positions made it into the classified staff rubric and how they were categorized and ranked.  Other feedback included the custodian position that was still vacant, the need for a part-time store worker, the DSPS Staff position that has been vacant for several years, the need for the A&R clerical assistant, and the issue that BCC’s A&R/Financial Aid/Cashier staff have different late schedules so students cannot get all of their registration work done at the same time. BCC’s A&R/Financial Aid/Cashier staffs are also required to work later hours than any of the other Peralta campuses. | Pres. Shields and Secr. Rumjahn to draft comments based upon feedback from the Classified Senate and send to May Chen by 5pm 9/25.  Addendum: The letter submitted on 9/25 was revised on 9/28 at the Roundtable Meeting by Pres. Shields and VP Gonzalez to rescind the example given for Classified Hiring, to clean up language, and to add comments about work schedules for A&R/Financial Aid/Cashier staffs that are equitable with other Peralta campuses and to provide proper signage in these areas for students. |  |
| 1. **Shared Gov Committee Updates** | Not discussed due to lack of time. | Defer to next meeting. | None required. |
| 1. **Other Matters** | ASBCC President Brianna Rogers asked questions about how ASBCC would interact with Classified Senate. General discussion on Shared Governance and ASBCC roles followed, and the Campus Life and Annual Program Update processes by which ASBCC could request staff, funding, and equipment. |  |  |
| 1. **Adjournment** | 4:05 pm |  |  |
| Next Meeting | Thursday, October 8, 2015, 3:00 - 4:30 pm, TLC |  |  |

*[Minutes taken by Theresa Rumjahn]*

Handouts:

* Agenda
* BCC Institutional Goals and Accomplishments with Measurable Outcomes 2014-2015 (9.16.2015)