# BERKELEY CITY COLLEGE – TECHNOLOGY COMMITTEE

## MINUTES for the Meeting of Thursday March 22, 2018

## 12:20 – 1:20 PM, Room 226

ATTENDEES: **Rowena Tomaneng**, President**, Vincent Koo**, Business and Administrative Services, **John Pang**. Business Administrative Services, **Joseph Bay**, Office of Instruction AV, **Roberto Gonzalez**, Disabled Students Services Program, **Joshua Boatright**, Library Faculty, **Jeejun Bertuso**, Student Services, **Alejandro Gonzalez**, Student Services, Jasmine Martinez, Student Services, **Vacant,**  Web Content Developer, **Vacant,** Public Information Officer,

1. **Call to order (12:39 PM)**
	1. President Rowena Tomaneng agreed to take leadership of this meeting. She asked everyone to introduce themselves and their positions.
2. **Review and Approval of Agenda (12:45 PM)**
	1. Review and make changes to the shared governance manual for tech committee.
	2. Review and endorse technology requests included in BCC 2018-19 resource allocation request document.
3. **Suggestions for Revisions to the Shared Governance Manual (Technology Committee)**
	1. A question was raised by Roberto Gonzales whether a specific role and title was needed for the Students Services Rep. Because thinking about each department having their own representative might turn out into having an excess of representatives than what’s needed. An agreement was reached with having an overlap within the departments and focusing more on larger departments such as DSPS for example who has greater technology needs than other departments.
	2. Admissions and Records Department title has been discussed to be changed to Enrollment services Rep. for the reason being it encompasses most of the other departments such as Financial Aid and Campus life and because most of the time, there is not much to report or convey about their technological needs.
4. **Motion to change A&R to Enrollment Services Rep.**
	1. A motion was called by Roberto Gonzalez to take the proposed changes to the Technology Committee makeup to Round table.
	2. Motion was seconded by Joseph Bay.
	3. A general agreement was met for the motion for A&R changes.
5. **Discussion about backed up work within the district.**
	1. President Rowena Tomaneng discussed the backed-up work in the Peralta Colleges network due to the transitional changes in leadership that has been going on for a couple of years. Because of this, everyone is behind in the work that Peralta schools need to do with Program Review, looking at the APUs and Prioritizing the Shared Governance Committees in order to bring it to College Round Table then to the District Governance then finally to Planning and Budget Committee. Planning budget committee is asking for what BCC is prioritizing in dollar amount in different categories by 3/23/2018.
	2. The President asked the Shared Governance Leads to look at the documents whether the previous request is still relevant. If not, place in the document how much we need to add.

**A couple of things to be added:**

* + 1. Joe added Classroom Refresh on the Document in addition to End of Life technology.
		2. New Equipment / Material Supply
		3. Indicate $800,000 to be added in pre-estimate in the document
		4. Put a dollar amount on the Rainy-Day Fund.
		5. Dollar amount for Professional development across constituency groups.
	1. **Action Plan**: Committee needs to endorse and bless all these revisions that we are changing and adding in order for President Rowena can revise the document within the day and be brought up to round table to be addressed on Monday.
1. **Motion to officially endorse and bless the revisions.**
	1. A motion was called by Joshua Boatright to Officially endorse and bless the revisions which includes additional funds to be added in the document.
	2. Motion was seconded by Roberto Gonzalez
	3. A general agreement was met for the official endorsement of the revisions.
2. **Meeting Adjourns (1:25 PM)**

*(Minutes taken by Miguel Bryan Juteau)*