Facilitator: Antonio Barreiro

Attendance: Chloe Chang (ASBCC representative), John Pang, Fabian Banga, Roberto Gonzalez, Vincent Koo, Leonard Chung, Josh Boatright, Mary Clarke-Miller, Theresa Rumjahn, Antonio Barreiro

| **Agenda Item** | **Discussion** | **Follow-Up/Action** |
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| Meeting Start | 12:15 pm |  |
| 1. **BCC Website Modification Project Initiated by VPSS Using SSSP Funds** | Dean Barreiro indicated that VPSS Diana Bajrami sent an email message to several administrators, deans, and staff requesting formation of a website committee for the purpose of redesigning the BCC website to highlight and make new SSSP tools available to students.  Theresa Rumjahn reported that a test website has been created to work on VPSS Bajrami’s SSSP concerns. VPSS Bajrami, Hermia Yam, Gail Pendleton, and Theresa Rumjahn are to meet weekly. The content should provide registration and enrollment steps for several categories of students, and contains links to tools developed for SSSP (an orientation website, a multiple-measures website, counseling resources and eSARS, and other content). Theresa discussed with VPSS Bajrami that a full website design should also consider the other needs of a BCC campus website, such as department degree information, faculty and staff information, many student services (in addition to enrollment), shared governance, accreditation, and other content. Also, the District website theme is being redesigned and BCC might be able to use the theme once the project is completed. VPSS Bajrami also wants BCC to develop a student app that can be used on mobile devices.  Fabian Banga indicated that the District’s website theme is on track to be available during the holiday season, and we could have access to it. The contract web designer is Jen Burke who designed the current District website on WordPress. The same theme framework was used by BCC, Laney, and Merritt, and the campuses can use the new theme if they want to.  Dean Barreiro noted that Ranell Holmes at the District was developing a student app which is nearing completion soon. He indicated that he would send VPSS Bajrami an email informing her of the student app and who to contact for more information. He suggested that VPSS Bajrami come to one of our Technology Committee meetings to describe what she envisions in a website redesign.  Roberto Gonzalez indicated the Peralta student app should ensure accessibility across all platforms. | Dean Barreiro will send contact information to VPSS Bajrami about the student app. |
| 1. **2016 Technology Resource Requests Prioritization Process** | Dean Barreiro informed that Program Reviews were being discussed at Roundtable and this would be the time to for the BCCTC to work on technology prioritization as requested by District IT. The BCCTC discussed how much time and effort should be spent on this prioritization. Over the last few years, our technology requests prioritization have been approved by Roundtable and submitted to District IT, but no budgets were ever allocated and most items were not purchased. Also, our requests were never included in a District-wide technology or strategic plans. In fact, the District does not have a District-wide technology or strategic plan that takes into consideration the needs and budgets of the four campuses. At BCC, we cannot prioritize without a budget from the District. We need to have money for replacement and refresh of equipment that is already beyond their end-of-life terms.  Mary-Clarke Miller said there is a big problem with using PeopleSoft to track grant funds. We have two years to use grant funding tracked by a PeopleSoft tool, but we cannot get to this money on Passport due to technical issues. So it looks like we have a hard time spending money when it is actually a technical problem with getting the PeopleSoft Tool to work. If we do not use the grant funds (Fund 1), it is not carried over and will go back into the General Fund.  To accomplish the prioritization work, the BCCTC agreed to meet outside of the regular meetings beginning in January. Work will include reviewing the program reviews, contacting the departments for missing information, and finalizing the prioritization. Dean Barreiro will send a meeting schedule to committee members. | Dean Barreiro will schedule the three meetings to prepare the technology resource requests prioritization. |
| 1. **Statewide OEI** | Mary Clarke-Miller requested an update on the OEI.  Fabian Banga explained that the Online Education Initiative (OEI) is a $16 million initiative handled out of the State Chancellor’s office. The OEI Consortium decided to choose Canvas as the sole learning management system, whereas the original initiative indicated that the system would be cross-platform and other LMS could be used. However, that has changed now and only Canvas will be available to OEI users. There seems to be a push to convince all community colleges to move to Canvas. The incentive is that FTES will be awarded to the college teaching the course.  Peralta District has not yet joined the OEI Consortium. If we joined, then our classes would be held on Canvas which is a very expensive system. For the present, the State Chancellor’s office will pay for Canvas. If we joined, then we must teach on Canvas, and our courses must be peer reviewed and approved by the OEI Consortium under their criteria and rules before we are allowed to teach – they can reject courses. We will not have the privacy of our classes that we now have. Many instructors will find it hard to come back to Moodle after learning Canvas. |  |
| 1. **Other Matters** | Vincent Koo provided information from the last DTC meeting. The Strategic Plan will expire at the end of this year, so a revision subcommittee has been established to develop and do updates. Some of the topics discussed at the DTC include software updates, campus infrastructure, single sign-on, LMS/Moodle, library functions, consistency with the District-wide Ed Master Plan, early alert program. The VOIP project has been halted at Alameda and Laney because they could not do the cutover due to obsolete infrastructures. The infrastructures need to be updated and fixed before VOIP can be added. Of the 64 projects on timelines, 11 have been completed or are nearing completion. There is a District IT assessment going on that has an outside company conducting interviews at the campuses and District. BCC will be involved in theses interviews. The infrastructure assessment of the campuses will address Total Cost of Ownership (TCO), but the extent is not known. |  |
| 1. **Adjournment** | 1:30 pm |  |
| Next Meeting | Tuesday, January 5, 2015, 12:15 - 1:30 pm, Rm 451 or TBD |  |

*[Notes taken by Theresa Rumjahn]*

No Attachments