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**Student Services Council**  
**Minutes**  
Tuesday, May 3, 2022 12:30 pm – 2:00pm

Zoom Video Conferencing: [Join Zoom Meeting](https://cccconfer.zoom.us/j/96063511114?from=addon)

Lead: Stacey Shears, Vice President of Student Services  
  
**Mission***:  Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*   
**Vision:***Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

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| **Agenda Item** | **Description** | | **LEADER** | **DESIRED OUTCOME** |
| 1. **Preview Agenda, review meeting notes** | Review Agenda and past meeting notes | | All | Review and Approve Agenda |
| 1. **Hyflex Taskforce Update** | Two modalities at the same time  Guided self placement would be helpful for counselors- Cora developed one. ConexEd is one way that we are helping students in person and virtually. Counseling is now experimenting with referring students to other lobbies of student service areas. | | Cora Leighton |  |
| 1. **Area Check in** | How is your area doing supporting students? Support needed? Successful strategy to share?  A & R – working on dual reenrollment and summer/fall enrollment, attendance rosters, EWs. May need support with front desk, thanks to FA and Dean Johnson for a student worker.  Campus Life- AA Heritage month, AAPI Lead is hosting an arts and crafts event and zoom panel with lots of food.  Student Ambassadors have been helping students register. Tours, go to website under tours, complete a form.  Conocimiento Los Caminos-Dr. Gina Garcia- 9 transformational dimensions to advance equity work, informal, please join us.  Raices graduation- Thank you to A & R for the list of graduates. May 28 1-3:30pm.  Career Fair- 160 participants, starting planning for next year.  Society of Scholars- Puente and Umoja are full now for the incoming year. All of the classes are in person and online synchronous.  SEA Plan- starting to write a new 3 year plan, welcome input. Success and completion outcomes through a lens of equity.  Veterans Center- Working on getting the schedule set up on the website. Room 347 or 345, M-Th 9:30-5pm  Enrollment Services- Preparing for Student Success Day, did a series of early Express registrations. Some days were full, others were light.  Probation and Dismissal workshops- ready to launch. If you have any students with these holds, send them to Denise so they can do a self-paced canvas course to get the hold removed. Need to scrub the list, some students have transferred, others are not taking classes.  SAS- Launched a canvas page for SAS to help navigate AIM and learn how to set up services. Holding workshops, transitioning to 4 year colleges. Transitioning to ConexEd.  FA- getting used to ConexEd, not seeing many students, they may need to know more about ConexEd. Working with Gail on some HS visits for outreach. Campus Logic helps student upload documentation. If students need help with Bank Mobile, please send them to FA office.  Students need to check their Peralta email account.  EOPS CARE- Getting ready for an end of the semester event  African and African American graduation May 21 11-1 at Merritt College | | Each area | Discussion |
| 1. **Assessment Updates** | Discuss measuring assessments in all SS areas Spring 2022  SoS- distributing a survey to students, got more targeted | | Each Program | Discussion |
| 1. **Student Success Day** | 5/5/22- Help needed? Have RSVPs from HS students, commitments from BCC departments for resource fair, student panels, big focus on dual enrollment and recruitment. On track. **Do we have a counselor designated for dual enrollment?** | |  | Discussion |
| 1. **Commencement** | Need volunteers on 5/27 and offices to staff a table to distribute free items  May 26-virtual at 6pm, live on Youtube. We can go onto Youtube to cheer the students on. Friday May 27th- 3-5pm is the celebration | | John and Vero | Discussion |
| 1. **Announcement** | We are going for another Developing HSI grant for BCC  Also collaborating with Laney for a cooperative grant for AANAPISI | | Vero  Martin |  |
| **Membership:**   * Stacey Shears, Vice President of Student Services * Brenda Johnson, Dean Student Support Services * Martin De Mucha Flores, Associate Dean of Ed. Success and SEA * John Nguyen, Director of Student Activities/Campus Life * Patricia Mendoza, Interim Director of Financial Aid * Veronica Montoya, HSI Director for CLC * Jasmine Martinez, Executive Assistant to VP Student Services * Jeejun Bertuso, Veterans Coordinator * vacant, Student Support Services Staff Assistant * Dr. Elissa Jaw, SAS Coordinator/Counselor * Ramona Butler, EOPS/CARE Coordinator * Vacant, SEA Services Coordinator | | * Gail Pendleton, Enrollment Services/Coordinator * Andrea Williams, Transfer & Career Info. Center Coordinator * Susan Truong/Gabriel Martinez, Counseling Faculty Department Chair * Christina Taing-Rivera, LC Counselor * Janine Greer, Wellness Center, MH counselor * Ronda Johnson, Next UP Counselor * Carolina Martinez, UCRC Staff Assistant * Joseph Bielanski, Articulation Officer * Guang Chen, College Bursar * Hue Huynh, Senior A&R Specialist * Loan Nguyen, Financial Aid Officer * Christine Trowbridge, CLC Outreach Specialist   Guests:  Denise Jones  Bendi Yilmaz  Lynn  Maricela  Alejandra  Danielle Spencer  Elinor chin | | |