



## Student Services Council Agenda

Tuesday, February 21, 2023, 2:00 pm – 3:30pm, ZOOM ID 81336728663

Leads: BCC Student Services Administrators

**Mission:** Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

**Vision:** Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.

Agenda Item	Description	LEADER	DESIRED OUTCOME
I. Preview Agenda	No additional items to add, agenda approved.	All	Review Agenda
II. AANAPISI Presentation	<p>Walked us through the Cooperative AANAPISI grant with Laney and BCC. Dept. of Ed. Cooperative Grant AAPI Healthy Transitions (BCC &amp; Laney). We are an Asian American Native American Pacific Islander Serving Institution; Title III Part A-Cooperative Grant. To be recognized as AANNAPISI we need to meet a certain enrollment threshold of 20% student demographics that identifies as AAPI, we are currently at 21% and growing. This is a 25 million Grant. Reviewed the AANAPISI Project Overview with 2 Gaps.</p> <p>Recent Activities collaborated with Laney; Lunar New Year Celebration, Oakland Lunar New Year, First Peralta AAPA Healing Circles, Recruiting for the AANAPISI Director position, BCC AAPI Healthy Transitions Advisory Committee, Adult Ed and ESOL Design, and Support Guided Pathways Design and Planning activities.</p> <p>On May 12<sup>th</sup> from 4-7pm will be the first AANAPISIS Graduation Celebration that will take place at the Laney Bistro (Capacity 200). Volunteers are needed for the Graduation Planning for the AANAPISI Graduation Celebration. They meet every other Friday, if you are interested in volunteering please reach out to Susan.</p> <p><u>AANAPISI Current Position's:</u> Susan Truong, Faculty Coordinator Lead</p>	Martin/Susan	Discussion

	<p>Martin De Mucha Flores, Principal Investigator  Dr. Phoumy Sayavong, College Senior Researcher  Vacant, AANAPISI Director (in recruitment)  Vacant, Mental Health Counselor  Vacant, Data Specialist</p>		
<b>III. Pass/No Pass update</b>	<p>Per the State Chancellors office, all community colleges, students are now able to request Pass/No Pass option. Students can request Pass/No Pass until May 27<sup>th</sup> the last day of Instruction. The BCC and District websites are updated as well as the District Admissions website. Students must select that option to receive a Pass/No Pass grade to receive that grade; only the student can request this, the instructor cannot do this for the student. Pass/No Pass does not affect the GPA. Susan mentioned that we should advocate to the instructors that if a student is failing with an F grade, instructors encourage students to select the No Pass grade option.</p> <p>What's the unit maximum for Pass/No Pass?  (UC) system, a maximum of <b>14 units</b> may be taken P/NP toward the 60 UC transferable units required to transfer as a junior. For the California State University (CSU) system and the Independent Colleges &amp; Universities, the policies vary from campus to campus.</p>	John	Discussion
<b>IV. DOE Program Review</b>	<p>15 findings- BCC will respond in concert with the district. The BCC DAPP Biennial Program Review is completed and will be submitted by 2/24. They are requesting more documentation and evidence on finance and Drug and Alcohol Abuse Prevention Program requirements and Consumer Information requirements. Our Financial Aid Team is currently working on gathering what we need. This is all due this April.</p>	John/Stacey	Discussion
<b>V. Graduation</b>	<p>A Thank you to the BCC Graduation Committee.  John Nguyen &amp; Susan Truong are the Co-Chairs for this committee.</p> <p>BCC's In Person Graduation will occur on Wednesday, May 24<sup>th</sup> at 11am at Zellerbach Hall, UC Berkeley. Caps &amp; Gowns are now available at the bookstore. The Graduation Theme is "Hope" this year. The Graduation website has all the information for graduation. Students need to submit their petition to graduate by the March 17<sup>th</sup> deadline; March 24<sup>th</sup> internally for Counselor's to complete the petitions for Admissions.</p> <p>Requesting a list of 45+ units who may be eligible for a degree and reach to those students to remind them to apply. We already have a query named PCCD_PASSD45 we can also use.</p> <p>Grad Fest will be on May 17<sup>th</sup> &amp; 18<sup>th</sup> from 12-2:30pm. We will have a Photo Booth both days and a DJ.</p>	John	Discussion

<b>VI. Announcements</b>	<p>Christine: Career Fair coming up this Thursday the 23<sup>rd</sup> with a guest speaker Ruby Ibarra in the Atrium. There will be a Taco Truck (Tacos Sinaloa) out front of BCC. Cash for College events are this Wednesday and next Wednesday.</p> <p>Denise c/o Catherine re: General Counseling: The counseling department will link up with instruction for program mapping for Guided Pathways to get all the degrees into the templates. This will be the priority for now with dedicating time on Thursdays when there are no department meetings. The Campus Solutions upgrade module is next in the planning phase with Kathy Bader. There is a focus group that met last Tuesday; discussed difficulties closing the loop with students on the application process. The Counseling functionality team along with Marissa was in the focus group that met and will be meeting with the consultants as a CFT body with Kathy. The automated degree software is in the works.</p> <p>Izzie: Weekly free meals on Tuesdays in the Atrium sponsored by Koja, except for today due the Umoja event today. Therefore, the free meals this week will be moved to tomorrow in the Atrium from 12-2pm. We now have an Instagram account created for the Basic Needs Center for students to reach out.</p> <p>Stacey: "The Women King" screening documentary event on March 2<sup>nd</sup> from 3-5pm in the Auditorium.</p> <p>John: Our texting limit is only for our current students and per our contract we are not allowed to reach out to perspective students via text.</p>		
<b>VII. Adjourned</b>	<p>Meeting adjourned at 3:25pm Next Meeting is Tuesday, March 7, 2023 at 2pm. Minutes taken by VP Shears/Jasmine Martinez</p>		
<p><u>Membership: Bold indicates attendance</u></p> <ul style="list-style-type: none"> <li>• <b>Stacey Shears</b>, Vice President of Student Services</li> <li>• <b>Martin De Mucha Flores</b>, Associate Dean of Ed. Success and SEA</li> <li>• <b>John Nguyen</b>, Acting Dean of Enrollment Services</li> <li>• Vacant, Director of Financial Aid</li> <li>• <b>Jasmine Sumandal</b>, Executive Assistant to VP Student Services</li> <li>• <b>Jeejun Bertuso</b>, Veterans Coordinator</li> <li>• <b>Danielle Spencer</b>, Student Support Services Staff Assistant</li> <li>• <b>Dr. Elissa Jaw</b>, SAS Coordinator/Counselor</li> <li>• Ramona Butler, EOPS/CARE Coordinator</li> <li>• <b>Carolina Martinez</b>, SEA Coordinator</li> <li>• <b>Susan Truong</b>, Student Success Coordinator</li> <li>• <b>Lisette Flores</b>, HSI Director</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Gail Pendleton</b>, Enrollment Services/Coordinator</li> <li>• <b>Andrea Williams</b>, CTC Coordinator</li> <li>• <b>Denise Jones</b> or Catherine Nichols Counseling Chair Designee</li> <li>• Christina Taing-Rivera, LC Counselor</li> <li>• <b>Janine Greer</b>, Wellness Center, MH counselor</li> <li>• Ronda Johnson, Next UP Counselor</li> <li>• Joseph Bielanski, Articulation Officer</li> <li>• <b>Hue Huynh</b>, Senior A&amp;R Specialist</li> <li>• <b>Christine Trowbridge</b>, CLC Outreach Specialist</li> <li>• <b>Dana Cabello</b>, Student Services Staff Assistant, Counseling</li> <li>• <b>Alejandra Oseguera</b>, EOPS Counselor</li> <li>• <b>Izzie Villanueva</b>, Basic Needs Coordinator</li> </ul> <p>Guests: none</p>		