

**Berkeley City College
Student Services Council Meeting Minutes
Tuesday, June 3, 2014**

Present: Brenda Johnson/Dean, Loretta Newsom/ A&R, Loan Nguyen/ Financial Aid, Jennifer Lenahan/ Veteran Services, Windy Franklin/ DSPS, Fatima Shah/EOPS, Jasmine Martinez / Student Services, Mostafa Ghous/ Student Life, Roberto Gonzalez/Alt. Media, Victor Flint/Outreach and Ramona Butler/TRIO.

Chair/Co-Chair: May Chen/VPSS

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting Called to Order	3:00 PM		
I. Agenda Review	Agenda: Approved	Resolved	Resolved
II. Review and Approve meeting minutes from 3/4 & 3/18	Minutes: Approved Both Minutes approved with a minor correction to 3/18	<i>In Progress</i>	<i>Unresolved</i>
III. Potential grant application, brain storm (a) review the *attachment (b) prepare to recommend/discuss intervention strategies/projects/programs to be included in the grants	<p>There was an email *attachment: "College and Personal Success for the Net Generation" that was emailed to the committee ahead of time. This grant is due by June 30, 2014.</p> <p>Discussed ideas for this grant. Week can add items that did not meet the PASS funding criteria possibly for this grant. One idea mentioned was in regards to a summer bridge program to implement an increase in enrollment. We could use a model of one that is working and conduct research to design a better model that suits our needs at BCC.</p> <p>We can link our CTE programs with our high schools and having it here will increase retention. We would need to develop articulation and this will involve pulling support from the ambassadors, peer advisors and faculty advisement with an early alert system.</p> <p>Over 2000 students repeating courses just from the spring 2014 semester alone. Classes are being dropped due to many reasons such as job-related, family issues, etc.</p>	<i>In Progress</i>	<i>Unresolved</i> Work in progress
IV. Other: Birthday Celebrations	The committee agreed upon celebrating birthdays on the first Tuesday of the month meeting at the start of the meeting at 2pm. There will be treats served at the beginning of the meeting. The birthday celebrations will begin in July.	Resolved	Resolved

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<p>V. Area Updates</p>	<ol style="list-style-type: none"> 1. Campus Life/Mostafa Ghous: The office no longer has a clerical assistant; therefore they will need additional office support staff. There will be a retreat in July for ASBCC. The ASBCC offices are currently being reorganized since Room 51 will revert back to a classroom. 2. Outreach/Victor Flint: The Ambassador training program has begun. Ambassador Alumni have returned to train & mentor new Ambassadors 1-2 hours per week. Feeder school getting calendar set-up. 3. Transfer Center/Paula Coil: The CTC has been lighter the last few weeks. UC Application opening up earlier in August 1st vs. October. Looking for ways to better track transfers. 4. A&O/Gail Pendleton: Coordinating a smoother transition for ESL group tests. 5. DSP&S/Windy Franklin: Joyce back and working on accommodation letters. 6. Financial Aid/Loan Nguyen: Working on June 11th payments so by the 16th students should have their Pell Grants. Now accepting the 2014-15 FAFSA applications. The Financial Aid system is still not fully functioning. The next Fiscal Year the budget for work-study will increase. 7. A&R/Loretta Newsom: Vice Chancellor Adella has been pushing faculty to get the grades posted on time. A&R swamped with posting majors and residency. There's a problem with resetting students applications. Loretta's calls are now being forwarded to the welcome desk until she can catch up. 8. Veterans/Jennifer Lenahan: Men of color program, interested joining the effort for the sake of helping the VA students who didn't do well this spring. 9. EOPS/Fatima Shah: Accepting applications for fall. 		
<p>VI. Adjournment</p>	<p>3:39pm</p>		
<p>Next Meeting</p>	<p>Tuesday, June 17, 2014. Agenda to follow.</p>		

Minutes taken: Jasmine Martinez