



Student Services Meeting

Tuesday, March 13, 2012
2:00 p.m. -3:30 p.m. Conference Room 451A



ATTENDEES: Jasmine Martinez, Jennifer Lenahan, Ramona Butler, Gail Pendleton, Tamara Harris-Coleman, Doug Gorman, Victor Flint, Paula Coil, Fatima Shah, Ayele Lemma and Loretta Newsome.

CHAIR: Dr. May Chen

AGENDA

- 2012-13 15% BUDGET cut in items between 4000 and 7000.
- Purchasing deadline
- SLO assessment and individual meeting with May during the week of 3/19. All meetings will be scheduled during that week. Please bring assessment information/findings to May's meeting.
- Dean's report
- Area report.
- Items from the floor

2012-13 15% BUDGET cut in items between 4000 and 7000

For the FY 2012-13 student services has been proposed to cut object codes 4000-7000. The cuts do not include positions in object codes 1200-2300. \$17k cut from SS Budgets. Within SS we have supplies we have purchased over the last few years that we are pretty well stocked with. However, for the new FY these areas will be cut and we will not have funds for supplies. We currently have enough funds to cover faculty and student workers until June 30th.

The 5% cut scenario would mean a \$5,700 cut and 10% was \$11,000 in cuts. From the International revenue we may receive funds. \$1.3 million floating in the air that may come to BCC. There are talks that funds may come to BCC but we need to be prepared to be realistic. The approved allocation formula identified revenue minus the international office and remaining portion will be allocated accordingly to each campus. We do not know yet how much money will come to BCC at this time.

Purchasing deadline

All purchasing from Fund 01 must be done by the 23rd of this month. We are currently processing all orders requests the best we can. Some order requests have been moved over to Measure A for computers, equipment, furniture, etc. We will try to accommodate most orders. For all other funds the deadline is May 4th.

SLO assessment and individual Meeting's with May

Some SLO's are moving fast and some slower than others. Either way next week please get together with Jasmine to get scheduled with May to review your SLO's. We need to close the loop by Fall 2012. We only have 5 months to get this completed, compile data, write reports, identify recommendations from our assessment, etc. Please bring in what you have done so far. Next week a 1 hour meeting per office/function. The following week March 23rd-30th May will not be here. Sometime in Mid April we will have our mid-term accreditation visit.

Dean's report

TRIO is going very well, with approx 106 students. A campus visit to UC Davis planned in April. They have been able to secure early priority registration for students in the TRIO Program. They also have Tutors now for English, Math and Beginning Chemistry for TRIO Students.

Area report

DSPS: We are currently moving along paperwork for the hiring of Nina's LD Specialist replacement; the chancellor has approved it. Nina is retiring at the end of this spring semester. Efforts are continual to build forward with the Alternate Media Technology Department. Roberto Gonzales is now on the campus Technology Committee. The DSP&S department with Alternate Media Technology is working on plans for the future of the Adaptive Technology Lab.

A & O: They just began taking appointments for testing in April. The newest thing right now is between now and June 11th they are concluding the ability to benefit. After June 30th students who do not have their High School Diploma or GED will no longer be eligible for financial and can no longer take the ability to benefit test in lieu. This is a federal change as of December 2011. Next week the A&O office will be working with special groups conduction special orientations. April 27th is the 1st pilot and the other date is in mid May. Different special programs such as EOPS, TRIO, etc will have tables to introduce their programs at that Orientation.

EOPS: Interviewing next week for new interns for next term from SFSU. Plan to hire 7 students. Starting tomorrow students are taking their progress review reports to their instructors. Future plans; they will have an annual CalWORKs training in downtown Oakland. EOPS Graduation is scheduled for May 25th. April 9th is priority enrollment for special populations.

A & R: Sent email with priority registration dates; it will begin April 9th to the 15th. It has been expanded to 7 days now since the special population groups are much larger now. The summer and fall application are not yet up until the 1st week of April.

Veterans: The number of students this semester has doubled from the troops coming home. On average, the spring semester has had the lower number of students, but it has definitely reversed this year with an significant increase.

Transfer Center: Transfer night is next Monday, March 19th from 4-7pm with approx 17 different universities. Scholarships are posted and deadlines are coming up. Also, posted on the website with these links. They had a Transfer basics workshop that was well attended today. There will be a Career pathways event on April 11th and 12th.

Counseling: Petition deadline for degrees and certificates is the 19th internally, the district deadline is the 23rd. Also, they have begun distributing surveys. BCC is hosting a district wide counselor meeting on the 28th of March; from 9-1pm in Room 431. Concurrent enrollment with the 4-year colleges; the current problem is that those classes do not show on their enrollment so it doesn't show them as full-time. This created issues with the AC Transit Pass unit requirement, VA benefits, and full-time status for other programs here as well. Tamara has been working with the district to get this added to the enrollment screen. Attendance verification must be on BCC letterhead.

Ambassadors: Ambassadors will be attend the 3rd annual conference at UC Berkeley from 10-12pm. They are in the process of training new ambassadors for summer and fall. A lot of visitors and schools and have been coming from all over to check us BCC.

May: Those that received an email from May regarding the Medi-Cal program please attend the scheduled training. The training is next Thursday morning at 10am. The Technology Planning Committee has been developed and has begun meeting already.

Items from the floor

None

NEXT MEETING: TUESDAY, APRIL 10, 2012

PLEASE SEND AGENDA ITEMS NO LATER THAN THE FRIDAY BEFORE THE MEETING ONCE IT IS ANNOUNCED.

Adjourned at 3:25pm
J.Martinez