

**Berkeley City College  
Student Services Council Meeting Minutes  
Tuesday, February 18, 2014**

Present: Brenda Johnson/ Dean SS & TRiO, May Chen VPSS, Ms. Loretta Newsom/ A&R, Jennifer Lenahan/ Veteran Services, Windy Franklin/ DSPS, Jasmine Martinez / Student Services, Paula Coil/Transfer Center, Mostafa Ghous/ Student Life, Roberto Gonzalez/Alt.Media and Loan Nguyen/Financial Aid.

Chair/Co-Chair: May Chen/VPSS

<b>Agenda Item</b>	<b>Discussion</b>	<b>Follow-up Action</b>	<b>Decisions (Shared Agreement/Resolved or Unresolved?)</b>
Meeting Called to Order	3:00 PM		
<b>I. Agenda Review</b>	Agenda: APPROVED	Resolved	Resolved
<b>II. Annual Program Updates (APU)</b>	Discussed the updates. Was it helpful? Any suggestions or changes? Please continue to update as needed.	<b>In Progress</b>	<b>Unresolved</b>
<b>III. Program Needs Matrix</b>	Please review the matrix and update it as needed. This will be reviewed again next month.	<b>In Progress</b>	<b>Unresolved</b>
<b>IV. SLO Updates 3 year plan for 2014-15 &amp; 2016-17</b>	We will continue to work on our SLO's and prepare for the upcoming terms. Ideally we want to finalize them by April.	<b>In Progress</b>	<b>Unresolved</b>
<b>V. Gates Foundation Visit on 2/19/14 &amp; 2/20/14</b>	There will be representative from the Gates Foundation this month. They will be interviewing staff on various topics. Please plan on participating. Dean Carlos Cortez sent out an email earlier this month regarding this visit.	Resolved	Resolved
<b>VI. Adjournment</b>	3:30 pm		
<b>Next Meeting</b>	Tuesday March 4,, 2014. Agenda to follow		

Minutes taken: Ramona Butler (Typed by Jasmine Martinez)