



Student Services Council Meeting
Tuesday, December 11, 2012
2:00 p.m. -3:30 p.m. Conference Room 451A



ATTENDEES: May Chen, Brenda Johnson, Paula Coil, Loretta Newsom, Jasmine Martinez, Ramona Butler, Tamara Harris-Coleman, Gail Pendleton, Roberto Gonzales, Gail Pendleton, and Victor Flint.

AGENDA

- Program Review needs and position ranking
- BCC Student Success Initiatives
- Year-end appreciation (verbal action will take place on Friday)
- Area reports
- Items from the floor

Handouts:

Student Service Program Needs, Student Success Alignment and Student Services Position Ranking.

Announcement:

Ayele Lemma will retire in February.

Program Review needs and position ranking

Thank you to everyone for all your work and dedication over the years. Student Services is among one of the first groups that has completed the Program Review on time. A & R 's was used as a model Program Review.

The list of furniture, equipment, and software needs from last year has been integrated to this current program review with updated needs. We are going to review this list again to and then send to all of you again to review and make final changes. Student Services will include the Computer lab in it's Program Review.

We went over the Student Services proposed Position Rankings. This handout was separated by Classified and Faculty positions.

BCC Student Success Initiatives

Reviewed the Student Success Alignment handout. The 1st year experience has been worked on by many faculty, subsequently at various meetings and its been discussed that many of these projects fall under this umbrella. Trying to figure out how to make this more comprehensive for our students. Trying to link the initiative to the goals, we need to focus on the goal. Need to complete the 3rd column of this handout. May would like for us to track how many students were seen.

Fabian mentioned in the Technology Meeting about online tutoring. Maybe even Skype as a possibility.

Area updates:

A&O: The test dates are fully booked up to January 16th. Running low on compass units needed for the tests. In the works is a plan to meet with Allen & May to discuss an online orientation.

Counseling: In the midst of registration; so very busy. Last week was the breakfast meeting with the high schools. Also will be interviewing next week for 2 FT counseling positions.

DSPS: Gearing up for spring preparation. Appointments already booked out to January. Windy Franklin hired as the new DSPS Coordinator.

Transfer/Career Center: The Jack Kent Cooke scholarship is coming up; we've had students from BCC win this in the past several times. The Eureka annual subscription is up soon; need to find funding source. Thinking of looking into other free online-based programs. Career exploration workshop with Emie went well.

Victor/Outreach: Gearing up for spring. Loretta's line switched over to another phone that the welcome desk covers. There has been a designated phone line for Shirley Fogarino's call back list. Two laptops back on carts to help triage lines.

Brenda/Deans Office: The workshops for the semester are completed.

A&R: High School registration began on the 10th. As of the 10th instructors can go online and post their grades; they have until Jan. 3rd.

Jasmine/VP Office: The Safety Aides Program is down to 5 aides now vs. the original count of 7. Need to coordinate with counseling how to have all SEP's accessible in the W drive for all staff to access.

Items from the floor

None

NEXT MEETING: TBD

PLEASE SEND AGENDA ITEMS NO LATER THAN THE FRIDAY BEFORE THE MEETING ONCE THE DATE IS ANNOUNCED.

Adjourned at 3:59pm
J.Martinez