

Berkeley City College
Student Services Meeting
Tuesday, November 30, 2010 2:00 p.m.-3:30 p.m.

Present: May Chen, Brenda Johnson, Ayele Lemma, Doug Gorman, Jim Ward, Don Martin, Ramona Butler, Gail Pendleton, Loan Nguyen, Loretta Newsom, and Jennifer Lenahan.

Agenda:

- 2010-11 BCC Strategic Directions – Access, Equity, Success – “Out of the Box”
- Area Updates

2010-11 BCC Strategic Directions – Access, Equity, Success – “Out of the Box”

May requested ideas and innovations within the budget parameters that could assist Student Services, something that could make things run more smoothly, assist students needs, add to the department.

Loretta – The new online transcripts has assisted A&R immensely. We can track better; it’s easier to produce transcripts.

Gail – Access based on assessment skills outcome, working with counselors to identify placement with Math and English – need buy in with faculty

May – Counselors and Gail working together to convert ½ hour orientation into a .5 credit class. There will be two sessions divided into three groups based on assessment scores, everything to be accomplished in two classes. The group counseling project prepared by Alley and Hermia will be presented tomorrow at the Academic Senate at 12:15 p.m. May suggested that those interested come to the meeting to see the presentation. Looking to pilot in May to August – pilot stage will be optional, however, after we successfully implement, we will identify issues and make final plan mandatory for all first time college students BCC. May will look into how they plan to work with high school students.

Brenda thought about planning stage being involved to bring up initiatives that may come up. Sounds like Title III and some LRC issues. Can we build upon? Ramona had concerns about process and would like input.

Next scheduled presentation is this Friday during Academic Chair meeting; otherwise, Alley and Hermia will be at next student services meeting.

Loan – lots of things want to do differently – but don’t have time to get to. Once FA has moved to new space, they would like to set up appointment times. She would like to provide more workshops for students, more access to high school students (in the form of workshops), more orientation workshops. Don’t have time right now, but looking at for future.

Doug – PSSD – have new alt media person, Roberto Gonzalez. In what had been a deteriorated situation, we now have Roberto to really look at department and optimize what can be done. Some space issues, need to look at staffing and how arranged. Will look to coordinate with resources around the campus. Want to optimize use on campus. How can we incorporate computer labs? Better outreach and make sure services we have are being better utilized. Maximize what we can offer with what we have.

Ayele – looking to expand EOPS program – has not done research but will start, thinking about working with Jim to identify specific tutors for EOPS students.

Loan mentioned that 7% of budget is for off campus work.

Jim – May would like to work with Cal financial aid to see what students are allowed to work in area and maybe could use as tutors at BCC. May looking at feasibility to begin program in spring 2011.

Ramona – Would like to see more tutoring and would like to see more community involvement, businesses, elder people, volunteers, mental health services. Peer Education to help students navigate campus better. May asked if this was different from student ambassador program. Ramona would like to see more to reach students who do not go to welcome desk.

May – Would like to see streamline counseling – one adjunct will take everyone with quick questions so students are not waiting. Jennifer said that this has been started.

Don – budget issues in general, if 3rd floor computer lab moving, then it will take some time to get one set up in room 125.

Jim – Fingerprinting is \$55 per person, some student ambassadors have been fingerprinted and are out in the community could they be drafted into LRC. He would like to discuss with Victor.

Ayele is there an established policy for volunteers? Need to go through hiring screen, fingerprinting, et al. Policy states they have to undergo same hiring process including fingerprinting with exception of getting paid. There is a Board Policy. They cannot do the job of classified staff.

Area Updates

Doug – PSSD accommodations for enrollment.

Jennifer – Concern with how students are being sent from department to department, i.e., A&R or FA sends a student to a counselor – yet the student can't tell us why. We need to stop just sending people to Counseling, the Dean, LRC, etc. Jim commented that this not only wastes our time, but the students as well.

Jim – can't add to class LRN 124, Loretta said she can add to December 17th, but has to put add date as 8/23/10.

Ayele working on EOPS program, Christmas program give away on 12/17/10; please bring in toy for kids of our students. List of needs are posted down in the mailroom.

May – requested volunteers for BCC student services Christmas party on Tuesday, 12/14/10.

Loan getting ready for next semester, closing out this semester, we have audit on Tuesday 12/7/10, for 2009-10.

Brenda – Health Services Committee meets to refine and offer to students. The issues are permanent space and what mental health services will look like district-wide, i.e., how can they fund district wide, it is good that we are looking for our own mental health counselor.

Loretta has two A/R part-time staff Michelle on Monday and Jamar Seay comes on Tuesday. Not enough access to system, limited in what he can do.

Gail is helping the ESL department to recruit students to come take assessments. Want to bring more into school.

Items from the Floor

None

Adjourned 3:19 p.m.
J.Lenahan