

**Berkeley City College
Student Services Council Meeting Minutes
Tuesday October 15, 2013**

Present: May Chen VPSS, Ms. Loretta Newsom/ A&R, Jackie Vo/ Financial Aid, Catherine Nichols/ Financial Aid, Jennifer Lenahan/ Veteran Services, Gail Pendleton/ Assessment & Orientation, Paula Coil/ Transfer & Career Center, , Windy Franklin/ DSPS, Gabriel Martinez/ Counseling, Ramona Butler Student Services &TRiO, Jasmine Martinez / Student Services, Mostafa Ghous/ Student Life, Roberto Gonzalez/ Alt Media

Chair/Co-Chair: Brenda Johnson Dean of Student Support Services TRiO

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting Called to Order	3:00 PM		
I. Agenda Review	Agenda: APPROVED		
II. Review of Minutes: October 1, 2013	Approved:	<i>With Corrections</i>	Resolved Minutes revised and forwarded
III Student Success 3 Core Services	<p>Handouts given for review The State's Student Success 3 is now a bill to be approved. It is no longer an initiative. Items to be addressed: Students at Risk, Basic Skills Classes, Probation or dismissal Review of hand out DRAFT. Each of us should go through the DRAFT and input your ideas to help student success. Ideas expressed: Orientation & Assessment / Multiple measures Multiple measures need to be a conversation. A change in Language to empower our students. example: "tested into" changed to "recommended to take" Campus tour for all students Prep assessment so students are prepared for Assessment Partner with nonprofit organizations to assist with life skills Campus navigation skills</p>	<i>In Progress</i>	<i>Discussion area</i>

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	<p>Clear Signage. Financial Aid workshops 1 every week. Collect names and ID numbers for follow up</p> <p>Counseling & Advising: Find a way for students to have a positive first counseling experience. Group counseling: integrate informational techniques to keep the lines moving Require a .5 unit course (8 hrs) for probation students Faculty intern to assist with clearing holds. Include “progress” to dismissal and probation forms to be clear that this is not a student discipline issue. Offer 200A Counseling / Orientation before the term (hand out)</p>		
III. Area Report	Paula Coil updated Transfer and Career Center events.	<i>In Progress</i>	<i>N/A</i>
IV Action Items	<ol style="list-style-type: none"> 1) Review Orientation DRAFT and input your ideas to assist with student success. 2) Hire a basic skills counselor to counsel that particular population of students 3) Add “progress” to academic dismissal and probation forms to make it clearer. 4) Students need to be more diligent with accessing the Prep assessment link. How can we assist them 5) Brainstorm and find a way to make our student’s first experience with counseling a positive one 	<i>In Progress / for further Discussion and Consideration</i>	<i>N/A</i>
IV. Adjournment	3:00 pm		
Next Meeting	Tuesday 11/5/13 @ 2:00 - 3:30 pm rm 451		

Minutes taken: Ramona F. Butler