

**Berkeley City College
Student Services Council Meeting Minutes
Tuesday October 1, 2013**

Present: Brenda Johnson/ Dean SS & TRiO, May Chen VPSS, Ms. Loretta Newsom/ A&R, Jackie Vo/ Financial Aid, Jennifer Lenahan/ Veteran Services, Gail Pendleton/ Assessment & Orientation, Paula Coil/ Transfer & Career Center, Ann Marie Basso / Counseling, Windy Franklin/ DSPS, Gabriel Martinez/ Counseling, Ramona Butler Student Services & TRiO, Jasmine Martinez / Student Services, Mostafa Ghous/ Student Life, Roberto Gonzalez/ Alt Media

Chair/Co-Chair: Brenda Johnson Dean of Student Support Services TRiO

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting Called to Order	3:00 PM		
I. Agenda Review	Agenda: APPROVED		
II. Review of Minutes: September 9, 2013	Approved:	<i>No Corrections</i>	Resolved
III. Dr. May Chen Power Point presentation regarding the Student Support Services Project (SSSP) Initiative & new mandates	We watched a PowerPoint and looked at handouts regarding the SSSP conference that Dr. Chen attended. ..\..\SSSP_funding_formula_chart (2).pdf. ..\..\G3 Student Support (Re)defined Project Description_RPGroup_2013.pdf. There are concerns and details that need to be addressed and ironed out as to how this new initiative will affect our multi campus district. ** We are committed to find effective ways to meet the State's Mandates for Student Success	<i>In Progress</i>	<i>Unresolved.</i> Consistent change and updates will be required to assure Student Success
IV. Student Services Website Home page Update Status	We went through and reviewed the Student Services pages. The site is continuing to be updated. Some of the links still need to be checked for glitches. Several departments will meet with Theresa Rumjahn to make sure the links are compatible with the different search engines. Updates continue...	<i>In Progress</i>	<i>Unresolved</i> Consistent updates required
V. Additional items /	1) A&R Priority Registration list is now available. 2) Financial Aid is concerned about students not receiving their		

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Department updates	<p>Financial Aid disbursement for late start classes. It is problematic. Due to illness of several staff members disbursement of funds to students has been somewhat delayed.</p> <p>3) Jennifer Lenahan and Amy Herrera will be attending a Veteran conference in December.</p> <p>Veteran certifications continue. Some will receive late payments due to late submissions.</p> <p>4) Taheerah Mujaheed is doing a fantastic job as the counseling office's clerical assistant. Yay!</p> <p>5) Assessment hours are solidified. Look for an email with dates and times.</p> <p>6) Transfer Day is October 10th Please encourage students to attend. Student workers from other departments who are available to assist will be appreciated. Contact Paula. CSU & UC admission applications are now being worked on.</p> <p>7) Maricela will be attending the California Association for Postsecondary Education & Disability (CAPED) conference.</p> <p>8) October 18th is the date to petition for Degrees</p> <p>9) There are major changes in ASBCC student Operations. There will be clerical support soon for the Student Life office</p>		N/A
VI. Action Items	<ol style="list-style-type: none"> 1) BCC Website updates continue 2) Accreditation Committee Teams are being formed. Expect a call to participate. 3) Clerical support for the Student Life office 4) Financial Aid support needed to meet office deadlines 5) Assistance for BCC Transfer Day 	<i>In Progress / for further Discussion and consideration</i>	N/A
VII. Adjournment	3:00 pm		
Next Meeting	Tuesday October 15, 2013. Agenda to follow		

Minutes taken: Ramona F. Butler