**Professional Development Committee Minutes April 28, 2014**

Attending: Lilia, Gabe, Louisa, Carol (taking notes), Catalina

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| **Item** | **Discussion/Results** | **Next steps** if applicable |
| 1. Sabbatical Update | Katherine Kocel got her sabbatical approved – needs to go to the board. | Going to the board. |
| 1. Budget update | Gabe/Lilia provided an update. We looked at what was covered. President agreed to honor our request to have a classified person to do budgets and paperwork, perhaps new classified person in assessment. Money for next year $24,000 – 1/5 toward sabbatical. | Need to look at a list of what people wanted us to spend money on and what we actually spend money on. Work on getting the word out about the accomplishments of this committee – perhaps at faculty development days at the start of the semester. |
| 1. Fall 2014 meeting schedule | Time that is looking best right now Weds. 3-4. | Second Weds? Need to confirm availability with Katherine. |
| 1. approvals |  |  |
| * 1. Pernell | Approved. |  |
| * 1. McPheron | Approved. |  |
| * 1. Hoshida | Approved. |  |
| * 1. Apigo | Approved. | We should revisit issues around receiving multiple funding. Need a commitment as to how she will present what she learns. |
| * 1. FIG: Pedagogy for returning/older adult students | Approved. Up to $1300 PFT | need to ask Katherine if grant funds can cover stipend for a classified member. |
| * 1. Food for Friday’s Symposium | Approved. No more than $200 PFT |  |
| * 1. Orientation video project? |  |  |
| 1. Preliminary Flex Day Discussion |  | Need a task force for the summer. Send e-mail requesting participation. Scheduling challenges – how to better use Fridays.  Possible panel discussion at faculty development days with people reporting on what they have used funds for. |
| 1. Review of Accomplishments | Leave for next meeting. |  |
| 1. State Report on Proposed PD Activities | Leave for next meeting. |  |
| 1. Other |  | Staff development days? Something at the end of the semester? Opportunities for those who can’t participate at other times. Right after finals? Workshop/Institute – people can take |