

Berkeley City College Participatory Governance Handbook

Assessment Committee

Chair: Student Learning Outcomes Assessment Coordinator

Membership: Assessment Coordinator
American Sign Language Rep.
Arts and Cultural Studies Rep.
Business/CIS/Economics Rep.
Counseling Rep.
English/Education Rep.
ESOL Rep.
Library/LIS Rep.
Mathematics Rep.
Modern Languages Rep.
Multimedia Arts Rep.
Sciences Rep.
Social Sciences Rep.
Vice President of Instruction
Curriculum & SLO Assessment Specialist
TLC Coordinator

Selection/Appointment Process:

Committee members (“liaisons”) self-nominate and serve one academic year commitments (for part-time faculty, as teaching assignment allows) that may be continued; recommended maximum of 5 consecutive years and desired 3-year commitment whereas 3 years is one assessment cycle. The Curriculum and SLO Assessment Specialist position is permanent and provides continuity. The Chair self-nominates and is voted on by committee members.

Length of Term: desired 3-year commitments for chairs and committee members, but committee members can serve 1 year.

Committee Charge:

The Assessment Committee is a standing committee of the Academic Senate. The purpose of the committee is to ensure continuous improvement in all courses and programs (including instructional programs, student services, and administrative areas) throughout the college, informed by quantitative and qualitative evidence and broad participation in analysis of evidence, in order to support the college mission.

1. Serves as a resource for assessments of learning outcomes and service area outcomes in all courses and programs (including instructional programs, student services areas, and administrative areas)
2. Implements regular and meaningful Institutional Learning Outcomes assessments
3. Analyzes student learning outcomes assessment data

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4. Supports instructional programs, student services, and administrative areas in the implementation of meaningful action plans for continuous improvement in promoting student success
5. Integrates assessment work and accreditation in order to support accreditation efforts
6. Promotes transparency and equity in planning and decision-making efforts
7. Communicates results of and serves as a resource for student learning outcomes assessment activities across campus
8. Makes recommendations, through the participatory governance process, regarding resources needed for assessment
9. Works with external partners and the District on assessment and other initiatives regarding data collection and analysis to support student success
10. Includes participation of all college constituents in planning for assessment, and implementing resulting action plans
11. Presents assessment data and initiatives during college-wide meetings, such as Flex Day activities and Roundtable meetings

Recommends to: Academic Senate.

Meeting Days & Times: 12:30pm -1:20pm, first and third Tuesday of the month.