  
**Assessment Committee Minutes**  
Tuesday, November 7, 2023, 12:30 pm-1:20 pm

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Nancy Cayton, Assessment and Curriculum Specialist  P Jenny Gough, American Sign Language Rep  P Jennie Braman, Arts and Cultural Studies Rep & TLC Coordinator  TBD, Business/CIS/Economics Rep  Fatima Shah, Counseling Rep  Adán M. Olmedo, English Co-Rep  Marc Lispi, English Co-Rep  Sepi Hosseini, ESOL Rep | Heather Dodge, Library/LIS Rep  Kelly Pernell, Assessment Coordinator & Mathematics Rep  Juan Miranda, Modern Languages Rep  Becca Wolff, Multimedia Arts Rep  Julia Chang, Sciences Rep  Richard Kim, Social Sciences Rep  Kuni Hay, Vice President of Instruction |

**Guests:** none

|  | **Agenda Item** | **Summary of Discussion** | **Follow-Up Action** |
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|  | Call to Order and Agenda Review | 12:33 p.m. |  |
|  | Approval of Agenda | Motion by J. Chang, second by H. Dodge. Final resolution: Approved.  Yea: S. Hosseini, H, Dodge, K. Pernell, J. Miranda, J. Chang, R. Kim, N. Cayton,  M. De Mucha Flores |  |
|  | Approval of 10/3/23 Minutes | Motion by J. Miranda, second by M. De Mucha Fores. Final resolution: Approved.  Yea: S. Hosseini, H. Dodge, K. Pernell, J. Chang, R. Kim, N. Cayton, M. De Mucha Flores  Abstain: J. Miranda |  |
|  | Public Comment | None |  |
|  | Plan for Information Competency ILO Assessment | Comments on the existing rubric was solicited from committee members. H. Dodge felt that it used some outdated language but would be acceptable with some limited editing. However, to come into file with current standards from the American Library Association and others would require a more significant revamp of the overall ILO expectations/definition. J. Chang noted that the rating scale for this ILO differed from those recently completed and recommended that the scale be the same for all ILOs, a recommendation made previously by the campus researcher. | H. Dodge would work with others from the library to do a limited revision of the rubric and bring to the next meeting to review. Any more significant revision should hold until the campus-wise ILO review takes place. |
|  | Prepare for Quantitative Reasoning Data Collection This Semester | K. Pernell has begun contacting faculty who have courses mapped to this ILO regarding assessment data collection before the end of the semester. | Liaisons should work with department chairs to encourage faculty teaching courses mapped to this ILO to participate. |
|  | Review Data Collected for Critical Thinking ILO | K. Pernell provided a report of the results of the Critical Thinking ILO data. She noted that 334 courses are mapped to this ILO but only 12 courses participated in data collection. From the report, J. Chang noted that STEM courses were overrepresented among the various disciplines providing data. Of the five courses approved for IGETC and CSU Critical Thinking requirements, only one participated in the data collection. | K. Pernell will send out another request for data to be contributed with special emphasis on the courses approved for Critical Thinking.  K. Pernell will analyze the submitted data again without the STEM contribution to see what the data looks like without the overrepresentation. |
|  | Announcements | 1. Liaisons: review your department’s assessment plan and remind faculty to complete their scheduled course assessments. 2. J. Braman will conduct a training on how to do rubrics on 11/15/12 11-12:30 in the TLC. |  |
|  | Adjourn | 1:27 p.m. |  |