* Analyze courses mapped to the ILO to determine if the ILO can be assessed by these courses and remap if necessary.
* If the ILO can be assessed by a course, confirm activities in the course that can provide assessment data.
* Determine how many courses remain mapped to the ILO.
  + Work with faculty in courses mapped to the ILO to review and update the ILO Assessment Rubric.
    - Focus on the most frequently offered and most popular courses.
* Work with Student Services reps to identify Service Areas mapped to the ILO.
  + Determine how specifically the ILO will be assessed in the service area.
  + Review and update the ILO Assessment Rubric with Student Services leads.
* Use these results to determine how to proceed with the ILO as written or determine if other action needs to take place.