  
**Assessment Committee Agenda**  
Tuesday, May 17, 2022, 12:30 pm-1:20 pm  
<https://cccconfer.zoom.us/j/91697291171>

(additional Zoom details are at end)

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| Adán M. Olmedo, Assessment Coordinator & English Rep  Nancy Cayton, Assessment and Curriculum Specialist  Jenny Gough, American Sign Language Rep  Vacant, Arts and Cultural Studies Rep  Benjamin Allen, Business/CIS/Economics Rep  Fatima Shah, Counseling Rep  Sepi Hosseini, ESOL Rep  Heather Dodge, Library/LIS Rep | Kelly Pernell, Mathematics Rep  Juan Miranda, Modern Languages Rep  Vacant, Multimedia Arts Rep  Pieter de Haan, Sciences Rep  Susan Khan, Social Sciences Rep  Kuni Hay, Vice President of Instruction  Laura Ruberto, TLC Coordinator |

**Guests:**

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| --- | --- | --- | --- |
| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| 1. Meeting called to order (A. Olmedo) |  | | |
| 1. Approval of Agenda (A. Olmedo) | 1. Review agenda (1 min.) 2. Motion to [approve](https://peralta4-my.sharepoint.com/:x:/g/personal/ncayton_peralta_edu/EQsomc6wo-lHmtN8wV-5mLYBovAloswnPajFIqBre1Nt3A)  (1 min.) |  |  |
| 1. Approval of Minutes (A. Olmedo) | 1. Review [5/3/22 minutes](https://peralta4-my.sharepoint.com/:w:/g/personal/ncayton_peralta_edu/EeHLF8HSIGVIu4pUzPuZd4IB9qHXxdBhdbWHpGdmcsgAxg?e=uzQTqz) (1 min.) 2. Motion to approve minutes (1 min.) |  |  |
| 1. Public Comment (5 min.)   *The committee will listen to communication from the public on matters that are not on the agenda and are within the committee’s jurisdiction. Under provisions of the Brown Act, the committee is prohibited from discussing or acting on oral requests that are not part of the agenda but may respond briefly. Persons addressing items included on the agenda will be heard at the time the item is considered.* | |  |  |
| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| 1. Assessment Liaisons (N. Cayton) | 1. Reminder to check email inboxes for an Adobe Sign form to complete timesheet for Spring 2022 stipend (1 min) 2. Stipends for 22-23 with PeopleSoft 9.2 upgrade (2 min) 3. Confirm Liaisons continuing for 2022-23 (2 min) |  |  |
| 1. A-Comm Goals for 22-23 (All) | 1. Committee discussion to determine goals for next year (15 min) |  |  |
| 1. Reminder: Action Plans from Round 4 (N. Cayton) | 1. Action plan items for each area. (5 min) |  |  |
| 1. Assessment of IGETC & CSU Breadth Certificates of Achievement (All) | 1. Review placement of [courses](https://peralta4-my.sharepoint.com/:b:/g/personal/ncayton_peralta_edu/EQlrWFtF6FlErYcOH60oYJQBJ5HiwZLS2fvcqtpgX3s3Yw?e=NDKePv) on the [assessment matrix](https://peralta4-my.sharepoint.com/:x:/g/personal/ncayton_peralta_edu/EdeTrzEVuINMotV9OF1gSmoBGMoZ3oCOZtotQoMSy23g-Q) for these certificates and discuss next steps. (8 min) 2. Motion to approve the matrix (2 min) |  |  |
| 1. Shared Governance Survey | 1. It’s time to assess A-Comm:   2022 Participatory Governance Self-Evaluation Survey for voting committee members at  [**https://bcc.az1.qualtrics.com/jfe/form/SV\_eqYK1eddlP87r4q**](https://bcc.az1.qualtrics.com/jfe/form/SV_eqYK1eddlP87r4q)  (5 min) |  |  |
| 1. Other/Announcements | 1. Welcome Kelly Pernell as the in-coming Assessment Coordinator! 2. Reminder deadline to submit assessments to Curricunet is June 3rd 3. Thanks to everyone for your hard work this semester! | | |
| 1. Meeting adjourned |  | | |
| Next Meeting: | See you in September: 9/6/22 | | |
| Fall 2021-Spring 2022 running totals (*inclusive of 5*/03/2022 meeting) | Member attendance: 138/183 (75%)  Guest attendance: 12  Action items/resolutions passed (not counting minutes and agenda approvals): 7 | | |

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/91697291171

Or iPhone one-tap (US Toll): +16699006833,91697291171# or +13462487799,91697291171#

Or Telephone:

Dial:

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+1 346 248 7799 (US Toll)

+1 253 215 8782 (US Toll)

+1 312 626 6799 (US Toll)

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Meeting ID: 916 9729 1171

International numbers available: https://cccconfer.zoom.us/u/ad6cNjvDRx

Or an H.323/SIP room system:

H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East)

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SIP: 91697291171@zoomcrc.com

Or Skype for Business (Lync):

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