
**Assessment Committee Agenda**
Tuesday, May 3, 2022, 12:30 pm-1:20 pm
<https://cccconfer.zoom.us/j/91697291171>

(additional Zoom details are at end)

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”)

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| [ ]  Adán M. Olmedo, Assessment Coordinator & English Rep[ ]  Nancy Cayton, Assessment and Curriculum Specialist[ ]  Jenny Gough, American Sign Language Rep[ ]  Vacant, Arts and Cultural Studies Rep[ ]  Benjamin Allen, Business/CIS/Economics Rep[ ]  Fatima Shah, Counseling Rep[x]  Sepi Hosseini, ESOL Rep[ ]  Heather Dodge, Library/LIS Rep | [ ]  Kelly Pernell, Mathematics Rep [ ]  Juan Miranda, Modern Languages Rep[ ]  Vacant, Multimedia Arts Rep[ ]  Pieter de Haan, Sciences Rep[ ]  Susan Khan, Social Sciences Rep [ ]  Kuni Hay, Vice President of Instruction[ ]  Laura Ruberto, TLC Coordinator |

**Guests:**

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| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| 1. Meeting called to order (A. Olmedo)
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| 1. Approval of Agenda (A. Olmedo)
 | 1. Review agenda (1 min.)
2. Motion to [approve](https://peralta4-my.sharepoint.com/%3Ax%3A/g/personal/ncayton_peralta_edu/EQsomc6wo-lHmtN8wV-5mLYBovAloswnPajFIqBre1Nt3A)  (1 min.)
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| 1. Approval of Minutes (A. Olmedo)
 | 1. Review [4/19/22 Minutes](https://peralta4-my.sharepoint.com/%3Aw%3A/g/personal/ncayton_peralta_edu/EQcUKUIGWZJPnqnndbGavUkBrXK5JNv2KvuCi62Bl522ZQ?e=Mjc787) (1 min.)
2. Motion to approve minutes (1 min.)
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| 1. Public Comment (5 min.)

*The committee will listen to communication from the public on matters that are not on the agenda and are within the committee’s jurisdiction. Under provisions of the Brown Act, the committee is prohibited from discussing or acting on oral requests that are not part of the agenda but may respond briefly. Persons addressing items included on the agenda will be heard at the time the item is considered.* |  |  |
| **Agenda Item** | **Discussion** | **Follow-up Action** | **Decisions (Shared Agreement/Resolved or Unresolved?)** |
| 1. Planning for Summer & Fall 2022 SLO Assessment
 | 1. Discuss Summer & Fall 2022 department schedules for course SLOs (5 min)
2. Review of dept schedule/revisions
3. Plan to contact faculty
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| 1. Supporting Completion of Spring 2022 SLOs
 | 1. To-do list and reminders (5 min.)
2. Liaisons reach out to faculty working on assessments
3. Deadline reminder (June 3rd)
4. Curricunet support
5. Data analysis support (TLC sponsored workshop this Friday, 5/6 at 12:30 PM on [Zoom](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcccconfer.zoom.us%2Fj%2F94264526987%3Fpwd%3Da01wQVdocUp3dUVPQlNUbm15RW55UT09&data=05%7C01%7Camolmedo%40peralta.edu%7C23b3ea0655de44ce323208da27af072d%7Ceea16a1648af477b911305b1c01123ff%7C1%7C0%7C637865930010155737%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=BjnA9YH1YD3vih03ur7VmTw9JbtXq0aKnvugSJBwLHk%3D&reserved=0))
 |  |  |
| 1. Reminder: action plans from Round 4
 | 1. Liaisons connect with chairs and remind departments to execute existing action plans, so they are implemented as scheduled. (5 min)
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| 1. Assessment of IGETC & CSU Breadth Certificates of Achievement (All)
 | 1. Review placement of [courses](https://peralta4-my.sharepoint.com/%3Ab%3A/g/personal/ncayton_peralta_edu/EQlrWFtF6FlErYcOH60oYJQBJ5HiwZLS2fvcqtpgX3s3Yw?e=NDKePv) on the [assessment matrix](https://peralta4-my.sharepoint.com/%3Ax%3A/g/personal/ncayton_peralta_edu/EdeTrzEVuINMotV9OF1gSmoBGMoZ3oCOZtotQoMSy23g-Q) for these certificates and discuss next steps (assessment). (15 min.)
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| 1. Other/Announcements
 | 1. Special thanks to **Yamini Oseguera-Bhatnagar** (Health Education 1) for being the second person to contribute ILO data for the Ethics and Personal Responsibility ILO assessment. The Social Science Department now has the first ***and***second ILO contributions. 👏
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| 1. Meeting adjourned
 |  |
| Next Meeting: | May 17, 2022. This is the final meeting for 21-22. |
| Fall 2021-Spring 2022 running totals (*inclusive of* 4/19/2022 meeting) | Member attendance: 130/170 (76.5%)Guest attendance: 11Action items/resolutions passed (not counting minutes and agenda approvals): 7 |

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