**BERKELEY CITY COLLEGE**

**Assessment Committee**

**Meeting Minutes**

**April 6, 2021 12:30 -1:30 pm**

**Present:** Nancy Cayton, Leonard Chung, Pieter de Haan, Heather Dodge, Fan-Ching Kuo, Adán Olmedo, Phoumy Sayavong

**Absent:** Fabán Banga, Jennie Braman, Jenny Gough, Sepi Hosseini, Kuni Hay, Iva Ikeda, Charlotte Lee, Fatima Shah

Meeting took place via Zoom. Meeting ID: 942 4006 2067

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| I. Call to Order and Agenda Review | 12:35 p.m. |  |
| II. Minutes from 3/16/21 | Approved  P. Sayavong moved/L. Chung 2nd  7 yeas, 0 nays, 0 abstentions |  |
| III. Liaison Confirmation for 2021-22 | Liaisons should let N. Cayton and/or P. de Haan know if they plan to continue in this role for 2021-22. H. Dodge confirmed during the meeting that she will continue as liaison for the library. | Liaisons should send a message to N. Cayton and/or P. de Haan to confirm their department plan for the Assessment Liaison position for next year.  P. de Haan will follow up with departments that do not currently have a liaison. |
| IV. Global Awareness and Valuing Diversity Work Group Report | As discussed at the 3/16 meeting, P. de Haan formed a small work group to review the use of the term “diversity” on the rubric and determine if “intersectionality” or another term should replace it, as requested by J. Gough and M. de Mucha Flores. Both agreed to be part of the work group, however, only J. Gough and P. de Haan met. They made some | Committee members should review the draft rubric as well as others P. de Haan has provided to be prepared for a discussion on the rubric for this ILO at the next meeting. |
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| *III. Global Awareness and Valuing Diversity* Work Group Report *continued* | edits to the Cultural Competence rubric. The draft rubric was reviewed. P. Sayavong noted that the areas now listed as Intersectionality and Cultural Awareness appear to overlap and may cause problems in using the rubric. |  |
| IV. Other/Announcements | P. de Haan and H. Dodge hosted a session on 4/5 for faculty who have agreed to participate in the Information Competency assessment in order to review the rubric. Based on feedback from the faculty who participated, component #4 was edited to make the skill being evaluated clearer. The rating definitions for this component were also edited to match. The committee approved the revised rubric.  H. Dodge moved/L. Chung seconded  7 yeas, 0 nays, 0 abstentions | P. de Haan will send the edited rubric to participating faculty and committee members. |
| V. Adjourn | 1:21 pm |  |