BERKELEY CITY COLLEGE
Planning for Institutional Effectiveness (PIE)
Meeting Minutes
May 19, 2016

PRESENT: Pieter de Haan, Heather Dodge, Jennifer Lowood, Sabrina Nelson, Alejandria Tomas

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. Call to Order	12:25 p.m.	
II. Approval of the Meeting Minutes		Tabled
III. TLC	H. Dodge, TLC Coordinator, disseminated a list of the Teaching and Learning Center Symposium. The following were discussed: • Several of the FIGs/APPLEs projects this year were connect to assessment. • Materials shared during the presentations should be posted online so everyone could have access to them. • Arts and Cultural Studies did a lot of work on establishing a system to assess all of the courses in their department. This work should be documented in Taskstream. J. Lowood and A. Tomas will follow-up.	
IV. ILO Assessment Action Plans		Tabled
V. Assessment of Global Awareness & Valuing Diversity ILO	The Global Awareness & Valuing Diversity ILO will be assessed during Fall 2016 . The following were discussed: • We should request for a list of names of those instructors who participated in the Social Justice themed assignments so we can collect those projects and use them for the assessment of the Global Awareness & Valuing Diversity ILO. • The PIE Committee approved the B.A.R. Rubric.	
VI. Assessment Liaison Check-in and Sending Last Request for Course Assessment Data	Each of the assessment liaisons were given a report of the courses are scheduled to be assessed this semester. They were asked to follow-up on those courses and provide any assessment data to A. Tomas by the end of the semester.	
VII. Other Items	No discussion.	
VIII. Next Meeting Date	September 1, 2016	
IX. Adjournment	1:30 p.m.	