**BERKELEY CITY COLLEGE**

**Planning for Institutional Effectiveness (PIE)**

**Meeting Minutes**

**March 30, 2017**

**PRESENT:** Lisa Cook, Pieter de Haan, Heather Dodge, Jennifer Lowood, Alejandro Perez, Alejandria Tomas

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to Order** | 12:30 p.m. |  |
| 1. **Approval of the Meeting Minutes** |  | Approved |
| 1. **PIE Committee’s Charge** | The College’s Roundtable Committee is currently updating the Shared Governance Manual. PIE was asked to review and update their charge. A copy of the current charge was disseminated. A few changes were made. More discussion is needed, so this item will be added to the next meeting agenda. |  |
| 1. **Ethics and Personal Responsibility Survey Timeline** | J. Lowood will be sending the announcement to BCC-FAS before the end of the week. |  |
| 1. **Next Meeting Date** | April 6, 2017 |  |
| 1. **Adjournment** | 1:15 p.m. |  |

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives.***