

Teamwork Draft Rubric

	Exemplary	Competent	Beginning	Needs Improvement	Not Applicable
Contributes to Team Meetings	Helps the team move forward by articulating the merits of alternative ideas or proposals.	Offers alternative solutions or courses of action that build on the ideas of others.	Offers new suggestions to advance the work of the group.	Does not advance the work of the group.	
Facilitates the Contributions of Team Members	Engages team members in ways that facilitate their contributions to meetings by both constructively building upon or synthesizing the contributions of others and inviting those who are not participating to engage.	Engages team members in ways that facilitate their contributions to meetings by constructively building upon or synthesizing the contributions of others.	Engages team members by taking turns and listening to others without interrupting.	Does not take turns or listen to others without interrupting.	
Demonstrates respect	Consistently treats team members respectfully by being polite and positive in communication.	Usually treats team members respectfully by being polite and positive in communication.	Sometimes treats team members respectfully by being polite and positive in communication.	Does not treat team members respectfully by being polite and positive in communication.	
Contributes Outside Team Meetings	Thoroughly completes all assigned tasks by deadline and advances the project. Proactively helps other team members complete their assigned tasks.	Thoroughly completes all assigned tasks by deadline and advances the project.	Completes most assigned tasks by deadline.	Does not complete most assigned tasks by deadline.	
Responds to Multiple Points of View	Addresses multiple points of view directly and constructively.	Identifies and acknowledges multiple points of view.	Accepts multiple viewpoints/ideas/opinions.	Does not accept multiple viewpoints/ideas/opinions.	

Please mark one:

_____ **completed by instructor**

_____ **completed by other members of team**

_____ **completed by self**

Course:

Date: