

Process of Electing a “Coordinator Elect”

For the Assessment Committee

Every two years, the Assessment Committee will elect a new “Coordinator Elect” from among its current or past faculty committee members, subject to the consent of the BCC Academic Senate. In the event that no one from the current or past Assessment committee members volunteers to be Coordinator Elect, the nomination will be opened to all faculty who have experience with student learning outcomes assessment or related areas, such as data analysis. Nominations from within the Assessment Committee are due on the last meeting of the Assessment Committee in the fall. Nominations from outside of the committee are due February first of the following year.

The Coordinator Elect will serve one year with the intention of serving as Student Learning Outcomes Assessment Coordinator (SLOAC) and Assessment Committee Chair the following two years, the last year of which will be spent mentoring the new Coordinator Elect. No person may serve more than two (2) consecutive terms (four years) as SLOAC/Assessment Committee Chair unless authorized by the Academic Senate.

During October of the election year, the Academic Senate President will post the job description for the Coordinator Elect and the SLOAC/Assessment Committee Chair, including amount of release time provided. Assessment Committee members will elect the new Coordinator Elect by secret ballot within the first two months of the spring semester. The Coordinator Elect will begin official duties the following fall semester.

1st Year (election)	2nd Year	3rd Year (election)	4th Year	5th Year (election)
•Coordinator 1	•Coordinator 1 •Coordinator 2 (Coordinator Elect)	•Coordinator 2	•Coordinator 2 •Coordinator 3 (Coordinator Elect)	•Coordinator 3