

BERKELEY CITY COLLEGE
Assessment Committee
Meeting Minutes
September 5, 2013

Attendance: Jenny Lowood, Allie Young, Sabrina Nelson, Kate Koelle, Matt Woods, Katherine Bergman, Catalina Herrera, Heather Dodge, Justin Terry

Minutes for 8/22/13 were reviewed and approved.

Math department just finished assessment; students need more work on word problems.

We need more information on critical thinking. MMART teachers have looked at student projects to check for critical thinking. They'll use Dropbox to share ideas on this. Social science teachers have gotten lots of information.

Assessment should be looking at representative work samples. For ILO's, we should assess anonymous papers — divide them into disciplines.

The committee discussed the five factors of DQP's. The goal is to map all programs to DQP.

The BCC written communication assessment (spring of 2012): students did well in social sciences, but not in some other areas. Common features of assignments were very detailed. (i.e., "Write an introductory paragraph.") Teachers made packets of effective assignments and shared them. Would teachers who want students to improve use these packets?

The committee discussed the findings from the CCSSE for BCC. CCSSE results showed that students need more skill labs and computer labs. ASBCC representative Justin Terry confirmed the need for evening students to have access to computers, and to let students know about the homework lab.

Goal: to increase evening and early morning access to and advertise info on computer labs and tutoring/skill labs. (MMART, math, and English have tutors and/or labs.) But there are no English tutors outside of the writing workshop classes.

Goal: to analyze CCSSE data to plan improvements. Can we plan for a group of stakeholders and student government reps to meet? A dialogue with CTE, student services, faculty, senate, Office of Instruction, Special Projects?

Goal: to increase library hours. Recommended hours are Mon – Thurs, until 8:00 PM, and Sat, from 10:00 – 2:00 PM. (Faculty Senate recommended this, and BCC has increased the library hours.)

Goal: to mentor and advise students. Department chairs have discussed advising and mentoring. A team is being created through Special Projects on mentoring. Resources should go where they reflect the needs of our students.

Some student services have been assessed. Could we do a student survey on financial aid? Per Justin, student rep, we can get data on a survey that the Peralta Student Government did.

Goal: to analyze the student survey mentioned above.