**Academic Senate Minutes**

Wednesday, April 3, 2024 - 12:30 pm – 1:20pm (ROOM 421)

https://peralta-edu.zoom.us/j/86005469971

*Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

<u>**Required Membership:**</u>  (Attended = marked with "X", Partial Attendance "P").  **NOTE:** <mark>9 Needed for Quorum</mark>

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| ☒ Matthew Freeman, President Academic Senate (IP) | ☒ Melina Bersamin, Senator Social Sciences (IP) |
| ☒ Gabriel Martinez, Vice President Academic Senate (IP) | ☒ Jenny Yap, Senator Library (IP) |
| ☒ Kelly Pernell, Secretary Academic Senate (IP) | ☒ Mark Rinker, Senator Mathematics (IP) |
| ☒ Carolyn Martin - Proxi, Senator Arts and Cultural Studies (IP) | ☒ Anne McCormick, Senator Modern Languages |
| ☒ Pete DuBois, Senator Business/CIS | ☐ Jenny Gough, American Sign Language (ASL) |
| ☒ Joseph Bielanski, Senator Counseling (IP) | ☐ Mary Clarke-Miller, Senator MMART |
| ☒ Jenny Lowood, Senator English | ☒ Joya Chavarin, Senator Part Time (IP) |
| ☐ Osa Kauffman, Senator ESOL | ☒ Randy Yang, Senator Sciences (IP) |

**Guests:** Armando Franco (MESA Director), Catherine Nichols (Currriculum Chair), Tim Rose, Zach Darwish, Kuni Hay (VPI),

| Agenda Item | Discussion | Follow-up Action | Decisions (Shared Agreement/Resolved or Unresolved?) |
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| **Meeting called to order** | | | |
| 1.  **Approval of Agenda** | a. Motion to Approve Agenda (2 mins) | | Moved by: Joseph B. Seconded by: Randy Y. Yes:13 No:0 Abstain: 0 |
| 2.  **Approval of Minutes** | a. Motion to Approve Minutes – March 20 (3 mins) | | Moved by: Melina B. Seconded by: Jenny Y Yes: 12 No: 0 Abstain: 1 |
| 3.  **Action Items** | | | No Action Items |

| 4. Discussion and/or Information | a. BCC 50th Anniversary & Groundbreaking Event (10 mins)<br>b.Update from DAS (5 mins)<br>c.ASCCC Area B Update (5 mins)<br>d. Reminder of Senate & Chair's Election (5 mins) | | **a. BCC 50th Anniversary & Groundbreaking Event (10 mins)**<br><br>There will be a Block Party: April 23rd between 11am and 2pm. The groundbreaking ceremony for the new building will start at 2pm.<br><br>Look for the Taco Truck!<br><br>If you are interested in tabling your program, please let Jenny Lowood and Matt Freeman know as soon as possible.<br><br>On the 24th of April, we are not sure what is happening yet. Please look for information.<br><br>The October 16th Celebration will happen on the same day as the celebration for 40 years of BCC.<br><br>Jenny Lowood is collecting materials from faculty and alumni on what you'd like to showcase.<br><br>We have some students who have won academy awards, forr example.<br><br>Chuck Wollenberg has written a history of Berkeley. That's another example.<br><br>**b.Update from DAS (5 mins)**<br><br>**Link to PCCD Enrollment Update:** https://www.berkeleycitycollege.edu/senate/files/2024/04/Enrollment-Update-Presentation-3-12-24_Final.pdf<br><br>Lots of decent information is in this document that will help BCC.<br><br>Look at the FTES for PCCD and PCCD colleges page.<br><br>Age, gender, and race/ethnicity should be used in strategies to build our schedules and programs.<br><br>Our largest demographic in age is 19-24. We also have a lot of 16-18 year olds today as well as 35 - 64.<br><br>We have more females enrolled in courses than we do men.<br><br>Largest populations: Hispanic/Latino and Black/African Americans. Our Hispanic/Latino population is also growing.<br><br>Our Swirl rate has increased over the last few years as well. |

| | | | Modality Breakdown:<br>Online, Hybrid, or fully in person.<br><br>We do show a slow increase in the number of in-person courses. BCC is right in the margin and pulling our weight to help other colleges, such as Merritt, in increasing the percentage of in-person classes. Laney leads the way because of its CE courses that require in-person instruction.<br><br>Regarding retention and course completion: students are more likely to stay and succeed in a class if it is in person.<br><br>POCR badged courses also increase retention and course completion for online courses.<br><br>Retention and completion percentages come after census.<br><br>It is important we look specifically at what courses are effective online and face-to-face. Some courses are better face to face. Others are better for students if offered online.<br><br>Asynchronous vs synchronous courses also should be looked at closely. It's a matter of providing access to students and ensuring their best chance of success.<br><br>Age demographics should be looked at closely when building our schedules. We have a growing number of dual enrolled high school students as well as those in the 30 - 54 age group. We don't want to exclusively focus on 19 - 24 because we may lose these students.<br><br>We also have to take into account time of day. Demographics and success rates may be very different for students in night classes than for students taking classes midday.<br><br>**c.ASCCC Area B Update (5 mins)**<br><br>The Executive Committee of ASCCC presented in the morning, then the areas broke out into separate sessions afterwards.<br><br>Links to documents and reports:<br><br>• Spring 24 Area B Agenda<br>• ASCCC Update: Spr 2024 Area Meetings<br>• Area Meetings Report - Sp 24 Standing Committees<br>• Spr 24 Area Meeting Slides<br>• Spr 24 Resolutions for Upcoming Plenary (to grow) |

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| | | | Areas are able to put forth more resolutions for the upcoming Plenary Session for the Sate Academic Senate.<br>So, the larger packet of resolutions is growing.<br><br>The Tower of Senates:<br>BCC Senate (Local)<br>District Academic Senate (District)<br>ASCCC Area B (Regional)<br>ASCCC (Academic Senate for California Community Colleges)<br><br>Please read through the resolutions and reach out to Gabriel, Matt, or Kelly with your perspective or opinions on any particular resolution.<br><br>**d. Reminder of Senate & Chair's Election (5 mins)**<br><br>Reminder: nominations for senator and exec positions for BCC AS are due to me by 4pm on Weds 4/10. More details and the nomination form were sent out via email to all BCC Faculty on 3/21.<br><br>We are still missing nominations for 5 departments. I will be reaching out to the current senate reps for those departments to encourage them to have that convo with their colleagues asap. |
| **5. Standing Items**<br>  a. Assessment Committee Report<br>  b. Curriculum Committee Report<br>  c. Chairs Council Report<br>  d. Professional Development Committee Report<br>  e. Distance Education Committee Report<br>  f. CE Committee Report<br>  g. Affordable Education Materials Report<br>  h. FASTT | a. Assessment Committee Update (5 mins) | | **a. Assessment Committee Update (5 mins)**<br><br>- Round 5 of SLO assessments will end Spring 2024. All courses, programs, and services areas should complete their assessment in this 3-year cycle.<br>- Assessment Round cycles coincide with the 3-year Program Review Cycle.<br>- Completing all assessments really prepares Department Chairs and Area leads to complete the Comprehensive Program Review for their Department/Area this Fall.<br>- Round 6 begins Fall 2024. All courses, programs, and services will begin a new cycle of assessment.<br><br>If your department or area is very behind in Round 5 assessments, please make every effort to assess the most highly impacted as well as the important required courses in your programs.<br><br>We had a decent turnout of submissions to the college's Institutional Learning Outcomes Survey, but we welcome more input, especially from Student Services and Administrative Services. Our ILO Review and Update is a college-wide effort which really involves everyone. This survey will provide us with data to inform our updates. |

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| i. Teaching and Learning Center Report<br>j. District Academic Senate Report<br>k. OPUS Award: Faculty Honors & Acknowledgement | | | The Assessment Committee is looking for just one survey submission per academic department, Student Service Area, and Administrative Area.<br><br>**Link to the ILO Feedback Survey:**<br>https://forms.gle/hyjP8L76o9nJKMac7<br><br>**Link to Fall 23 ILO Assessment Quantitative Reasoning Results:**<br>https://www.berkeleycitycollege.edu/senate/files/2024/04/23-Fall-ILO-Quantitative-Reasoning-Results.pdf<br><br>**Link to Fall 23 ILO Assessment Quantitative Reasoning Charts:**<br>https://www.berkeleycitycollege.edu/senate/files/2024/04/23-Fall-ILO-Quantitative-Reasoning-Results-Charts.pdf<br><br>In Fall 23, the Assessment Committee coordinated and completed an assessment for the ILO: Quantitative Reasoning/Computational Skills.<br><br>We collected assessment data from Biology IA, Chemistry 1A and 1B, and Math 1, 13, 3A, and 3B. The total number of student assessments was 398.<br><br>Whiile we are happy with the courses included in the assessment, we noted an inadequate sample size.<br><br>With a population of 6687 students, we need a sample size of at least 1700 students in order to be 95% confident that the results we get will only have a. ±2% margin of error.<br><br>With only 398 student submissions, our margin of error increases to ±4.75%.<br><br>For the Calculation category, 68% of all students met or exceeded standards in the category.<br><br>Success criteria for the ILO is: 70% of the students will meet or exceed standards.<br><br>With a large margin of error, we have to consider that Calculation results can be anywhere between 63% (approaching standards) and 73% (meeting standards). It is hard to be sure.<br><br>Bottom line: We, as a college, need more participation in ILO assessments. We ought to identify specific courses that should participate in each ILO assessment and ensure they do. |

| 6. **Public Comment/Announcements** | OPEN (5 mins) | | **Link to MESA Outreach Presentation:** https://www.berkeleycitycollege.edu/senate/files/2024/04/MESA-Outreach-Presentation-2.pdf **Link to MESA Outreach Flyer:** https://www.berkeleycitycollege.edu/senate/files/2024/04/Copy-of-BCC-MESA-Outreach-Flyer-2.pdf The MESA Center will be located in the new building: lounge space, little kitchen, round tables to help students feel invited. MESA Student Benefits: Access to the MESA Center (studying and networking) Academic Advising and Tutoring Access to a STEM-Focused Counselor Transfer Support Internship and Leadership Training Financial Aid and Scholarship Support Field Trips and University Visits Academic Excellence Workshops Eligibilitty Requirements: 1. First generation college students 2. Qualified for financial aid (Cal Promise or Pell Grant) 3. Students planning to transfer to a 4-year university 4. Pursuing a calculus-based STEM major 5. Must be a US Citizen/Permanent Resident/AB-540 There is a Friends of MESA status students can obtain to gain access to the benefits: if they meet all of the bevove eligibility requirements yet are either a first-generation college student OR demonstrate financial need. Inside the linked presentation, there is a QR code to apply for the program. |
| **Meeting adjourned** | 1:25pm | | |
| **Next Meeting:** | April 17, 2024 | | |