



## Academic Senate Minutes

Wednesday, February 7, 2024 - 12:30 pm – 1:20pm (ROOM 421)

<https://peralta-edu.zoom.us/j/86005469971>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”). **NOTE:** **9 Needed for Quorum**

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| <input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate<br><input checked="" type="checkbox"/> Gabriel Martinez, Vice President Academic Senate<br><input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate<br><input checked="" type="checkbox"/> Carolyn Martin - Proxi, Senator Arts and Cultural Studies<br><input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS<br><input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling<br><input type="checkbox"/> Jenny Lowood, Senator English<br><input type="checkbox"/> Osa Kauffman, Senator ESOL | <input checked="" type="checkbox"/> Melina Bersamin, Senator Social Sciences<br><input checked="" type="checkbox"/> Jenny Yap, Senator Library<br><input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics<br><input checked="" type="checkbox"/> Anne McCormick, Senator Modern Languages<br><input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL)<br><input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART<br><input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time<br><input checked="" type="checkbox"/> Randy Yang, Senator Sciences |
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**Guests:** Stacey Shears, Vanessa Philips, Maha Jacobs, Kuni Hay, Catherine Nichols (Curriculum Chair), Tim Rose, Mark Silverberg, Dana Cabello, Scott Hoshida, Heather Dodge

| Agenda Item                    | Discussion                                     | Follow-up Action                      | Decisions (Shared Agreement/Resolved or Unresolved?)   |
|--------------------------------|--|---------------------------------------|--|
| <b>Meeting called to order</b> |  |                                       |  |
| <b>1. Approval of Agenda</b>   | a. Motion to Approve Agenda (2 mins)           |                                       | <b>a. Motion to Approve Agenda (2 mins)</b><br><br><b>Quorum not met.</b><br><br>Just informational reports today.             |
| <b>2. Approval of Minutes</b>  | a. Motion to Approve Minutes – Dec. 6 (2 mins) | Approve Minutes from Dec 6th as well. | <b>a. Motion to Approve Minutes – Dec. 6 (2 mins)</b><br><br><b>Quorum not met.</b><br><br>Moved for approval to next meeting. |

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| <p><b>3. Action Items</b></p>                  |  |  |   |
| <p><b>4. Discussion and/or Information</b></p> | <p>a. Report back on FT-Faculty Prioritization (5 mins)</p> <p>b. Supporting Chromebooks &amp; Hotspots (10 mins)</p> <p>b. DAS News &amp; BCC Senate Election (10 mins)</p> |  | <p><b>a. Report back on FT-Faculty Prioritization (5 mins)</b></p> <p>Submitted the prioritization list to the President.</p> <p>We have not been given/allocated positions for 24-25 academic year as of today.</p> <p>If you see positions out for hire, they are from failed searches, or faculty who have left positions prior to achieving tenure.</p> <p>PCCD doesn't usually reveal faculty allocations until March.</p> <p>The PCCD is currently operating in a deficit environment.</p> <p>PBC works with the VC of Finance to work with the budget. We make recommendations to the Chancellor based on the budget findings.</p> <p><b>b. Supporting Chromebooks &amp; Hotspots (10 mins)</b></p> <p>Part timers can also apply, by the way.</p> <p>Our supply of Chromebooks is diminishing. We don't know if they will be replenished.</p> <p>Chromebooks were distributed based on enrollment.</p> <p>We started with 180, we are now down to 44.<br/>Last Fall, we ran out within a month. As did all of the other colleges.</p> <p>Returns are beyond repair without current warranties.</p> <p>Newest ones are already 2 years old.</p> <p>Students rely upon Chromebooks to attend classes and do their homework.</p> <p>There are no plans to replace Chromebooks. Distribution was initiated based on the COVID emergency. It is clear we need to continue distribution on an ongoing basis for our student population.</p> <p>Can we continue this valuable program? We want to rely upon Senate to advocate for the continuation of this program.</p> <p>There is high demand for hotspots and Chromebooks but no funding for them.</p> <p>We can certainly look to establish a policy to deliver Chromebooks and hotspots to those with the most need to make this happen.</p> |

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|  |  | <p>Our students swirl as well, so this can be a district effort.</p> <p>All Chromebooks are in the same lending pool.</p> <p>Measure G is allocated for Tech, Library, and Learning Resources, If we can access those funds allocated for 3+ years, we can advocate for this effort. We've run out of HERFF and COVID funds to support this program.</p> <p>Formal recommendations: lead a resolution at District/DAS to go after this funding.</p> <p>Private industry, businesses will not outright purchase hardware. They tend to lease to secure service. May be an option for us.</p> <p>How many Chromebooks do we have on campus? What subset of returned can be repurposed for use ON campus?</p> <p>Do we know if the "Free Peralta" is going to extend past this term? Who is making that decision and how does it or might it impact other services we offer or not to our students for free or low-cost?</p> <p>Is it possible for us to offer a "low cost" option for something like chrome books? Even if temporarily?</p> <p>Many departments have a predominantly online schedule -- MMART as an example.</p> <p>Open Labs on campus can be a way to support our students.</p> <p>Library is only open 3 nights per week, on Saturdays, but not Sundays. Access is still an issue.</p> <p>We have asked Sean Brooks to connect with Interim VC Smith (District General Services) to follow up on the comments made at the CE meeting. What is important, however, is for us to know the entire allocation for each college per year for the duration of the bond years for Technology, Library, and LRC. (Bond Measure G).</p> <p>Would it be an option to offer a subsidized cost option to students? Can we meet the students halfway? Can some be free, but also some be low cost. Follow the textbook model? Rentals??</p> <p>We have a permanent Chancellor, when will we convene planning meetings to determine how will spend the money? We used to do actual planning for yearly funding.</p> <p>We have been lobbying the previous Chancellors via the PBIM summit to implement and discuss the budget allocation model.</p> <p>We will be organizing a summit to discuss the process flow on the budgeting model and decision making process.</p> |
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|  |  | <p><b>b. DAS News &amp; BCC Senate Election (10 mins)</b></p> <p>This is an Academic Senate election year. All senate terms and exec members are up for re-election.</p> <p>Please try to recruit a replacement if you are not intending to vie for re-election.</p> <p>G Martinez and K Pernell are planning on vacating positions as VP and Secretary.</p> <p>District Academic Senate News:<br/>Laney has passed a resolution calling for no confidence in the leadership of District General Services due to their lack of addressing Facilities needs throughout Peralta.</p>  |
| <p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Assessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Chairs Council Report</li> <li>d. Professional Development Committee Report</li> <li>e. Distance Education Committee Report</li> <li>f. CE Committee Report</li> <li>g. Affordability</li> </ul> | <p>a. Update from Professional Development Committee (10 mins)</p> | <p><b>a. Update from Professional Development Committee (10 mins)</b></p> <p>Scott and Heather report out:</p> <p>20 requests approved for conferences. Yay!</p> <p>TLC projects funded up to \$10K! Yay!</p> <p>Sabbaticals: Gabriel Martinez and Ari Krupnick! Super Yay!</p> <p>PD Committee is recruiting new PD Chairs. Current chairs, Heather and Scott have termed out.</p> <p>Re Upcoming March Flex Day: Focus on wrapping up work for the year, including department and campus assessments, ILO revisions, culturally responsive pedagogy, mental health ambassadors, POOCR, etc.</p> <p>Successes:<br/>Moving Funding to PFT to expedite processes and payment<br/>Increased funding for individual requests to \$1200<br/>Increased TLC participant and leader stipends by \$100.</p> <p>More streamlined process for reimbursement of conferences and course attendances.</p> <p>Challenges:<br/>Role of Classified on Committee and Programming for Flex<br/>Distributing information vs. thematic content for Flex<br/>Managing in-person and online attendance for Flex</p> <p>Questions:<br/>What role could/should senate play in setting Flex themes and agendas for the year?</p> |

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| <p>Education Materials Report</p> <p>h. FASTT</p> <p>i. Teaching and Learning Center Report</p> <p>j. District Academic Senate Report</p> <p>k. OPUS Award: Faculty Honors &amp; Acknowledgement</p> |                      |  | <p>What thematic strands would be important for next year?<br/>Workshops, plenary sessions, etc.<br/>Would you be willing to lead a strand?</p> <p>Assessment is always a strand that should be an ongoing strand. Assessment Committee can lead this strand.</p> <p>Link to Professional Development Presentation:<br/><a href="https://www.berkeleycitycollege.edu/senate/files/2024/02/PD-Senate-Report-SP24.pdf">https://www.berkeleycitycollege.edu/senate/files/2024/02/PD-Senate-Report-SP24.pdf</a></p> |
| <p><b>6. Public Comment/Announcements</b></p>  | <p>OPEN (5 mins)</p> |  |   |
| <p><b>Meeting adjourned</b></p>  |                      |  |   |
| <p><b>Next Meeting:</b></p>  | <p>Feb. 21, 2024</p> |  |   |