



Academic Senate Minutes

Wednesday, May 3, 2023 - 12:30 pm – 1:20pm

<https://peralta-edu.zoom.us/j/86005469971>

Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

Required Membership: (Attended = marked with “X”, Partial Attendance “P”). **NOTE:** 9 Needed for Quorum

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Gabriel Martinez, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Melina Bersamin, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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Guests: Christina Taing, Cora Leighton (DE), Scott Hoshida (PD), Mary Clarke Miller, Jennifer Shanoski (PFT Prez), Vanessa Philip, Zahra, Claudia Abadia (Chair of Chairs), Heathere Dodge (PD), Niku Sharei, Kuni Hay (VPI),

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order			
1. Approval of Agenda	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B Seconded by: Gabriel M. Yes: 11 No: Abstain: 3
2. Approval of Minutes	a. Motion to Approve Minutes April 19 (3 mins)		Moved by: Pete DB Seconded by: Anna M Yes: 10 No: Abstain: 4

<p>3. Action Items</p>	<p>a. Motion to support augmenting 23-24 Department Chair's Release (8 mins)</p>		<p>a. Motion to support augmenting 23-24 Department Chair's Release (8 mins)</p> <p>Moved by: Jenny L. Seconded by: Mary-Clarke M.</p> <p>Yes: 14 No: 0 Abstain: 0</p> <hr/> <p>This past year the re-assign time was augmented with HERRF funds. The Department Chairs Council is asking if 0.06 FTE can be used from HERFF funds in 23-24 academic year to fund Dept Chairs re-assign time.</p> <p>Despite the fact that the college FTEF increased over the last year, the allocation for department chairs' release time has decreased from 22/23 to what is projected for 23/24.</p> <p>This is because it was augmented last year from HERFF funds; we are requesting an augmentation for department chairs' release time funds for the 23/24 academic year.</p> <p>We wish to ask the AS to support a motion to have the administration augment these funds with a one time allocation of .06. At the same time, we recognize the need for a permanent solution to ensuring that Department Chairs have adequate release time.</p> <p>This recommendation was unanimously passed at Department Chairs Council last week.</p> <p>Many department chairs do not get enough re-assign time to drop a course, so there is a lot of trouble identifying faculty to take the positions. It's important to keep this in mind.</p> <p>Has the Dept Chair Rubric to determine re-assign time been brought to the Senate for review? Can this be brought to Senate next year?</p> <p>Article 14, D of the PFT contract is where we find the Contract Language on what we have to use to distribute the Chair's release.</p> <p>FYI - (Article 14) since 2007, a total allocation for the Department Chairs for 4 colleges of 15.3 FTE has not changed to this day.</p> <p>This college has not in many years re-examined the contract and the processes in identifying re-assign time for Department Chairs.</p>
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<p>4. Discussion and/or Information</p>	<p>a. Report & Planning for PD (8 mins) b. DE Resoution on Instructional Training (8 mins) c. News from ASCCC (8mins)</p>	<p>a. Report & Planning for PD (8 mins) (Heather Dodge and Scott Hoshida reported)</p> <p>Randy Yang rounds out the PD committee of faculty leads. Sean Brooks, Lisa Cook, and Martin de Mucha Flores are the lead administrators.</p> <p>Highlights of Activities: POCR POCR ABCD courses TLC Projects</p> <p>In the work for next year, PD is requesting a maximum for any faculty activity will be \$1200 to reflect the increase in costs for hotels, aifare, and conference costs.</p> <p>Culturally Relevant Pedagoes and Practices Grant: BCC awarded a 2-yearr grant (\$300,000) for communities of practice related to DEIA.</p> <p>Flex Days in 22-23 Wrap-Up - we focused on community care, mental health, and a return to gathering on campus. We had anywherer from 75 - 125 attendees at each of the four Flex Days.</p> <p>Mid-March Reflections: Collaboration: Lots of interest here</p> <p>Format: Support foro small group inquiries, communities of practice, mentoring. How do we develop more opportunities for people to learn together in smaller groups?</p> <p>Technology: There's an increased need across the college.</p> <p>Wellness and Mental Health: Continued interest post-pandemic.</p> <p>Challenges: Faculty Reimbursement/Requisitions: We'd like to "spend down" our budget every year. Let's use our funding but many have trouble following the process to get reimbursed. The money is there, but many faculty get stuck in the financial module because they don't have specific budget codes to access the funding.</p> <p>Classified staff are crucial to this process.</p> <p>Too much in my Inbox: Attend a meeting, get too many followup emails. Let's tie our work together, use a different medium, collaborate more.</p> <p>Time and money: People need the time more than the money to do the improtant work we need and want to do.</p> <p>We are planning next year's Flex Days as a whole year.</p> <p><i>PUMP UP THE JAM! Put it on your phone like Scott's daughter has done to his!</i></p>
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			<p>b. DE Resolution on Instructional</p> <p>Release time has been crucial in getting POCR up and running on our campus. This is a huge move forward for our courses going on the OEI-CVC exchange.</p> <p>The Resolve of the proposed resolution states: Resolved that the BCC Academic Senate strongly recommend the PCCD to institutionalize funding to support thee POCR process across the four colleges in keeping with the Budget Allocation Model.</p> <p>Maybe add a WHEREAS statement to include our need and desire to use Canvas to assess SLOs</p> <p>Add a WHEREAS that Distance Education is within the 10+1 purview of the Academic Senate.</p> <p>VPI is in the process to make sure we can move forward with funding for DE in the next year. Our goal is to badge as many courses as possible and to secure our deisgnation as a CVC-OEI Teaching college. We are looking into the long term sustainability for funding this position.</p>
<p>5. Standing Items</p> <ul style="list-style-type: none"> a. Assessment Committee Report b. Curriculum Committee Report c. Chairs Council Report d. Professional Development Committee Report e. Distance Education Committee Report 	<p>a. Standing Committee Updates (8 mins)</p>		

<ul style="list-style-type: none"> f. CE Committee Report g. Affordable Education Materials Report h. FASTT i. Integrated Planning Committee Report j. IPAR Report k. Facilities Committee Report l. Technology Committee Report m. Teaching and Learning Center Report n. Accreditation Report/Updat e o. District Academic Senate Report p. Senate Equity Working Group q. Senate BUG Task Force r. OPUS Award: Faculty Honors & Acknowledg ement 			
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<p>6. Public Comment/Announcements</p>	<p>OPEN (5 mins)</p>		<p>End of Year Celebration (Friday, May 5 - 1:00pm-3pm) in Rooms 421-424. Come and hangout, eat some food and try win a gift basket! Hope to see you there.</p> <p>Commencement is back in person -- we are back at Zellerbach this year. Please participate! Wednesday, May 24, 2023, 11am - 1pm!</p> <p>You'll have to register to come in person: https://forms.office.com/pages/responsepage.aspx?id=Fmqh7q9le0eREwWxwBEj_9l36ozgyupJkXBB7lzoYnxUMEIwUFBPWEVIQzJGOTE2UkIBVUkzTjAzUC4u</p> <p>Email is coming.</p>
<p>Meeting adjourned</p>	<p>1:25pm</p>		
<p>Next Meeting:</p>	<p>May 17, 2023</p>		