



## Academic Senate Minutes

Wednesday, Dec. 7, 2022 - 12:30 pm – 1:20pm

<https://us06web.zoom.us/j/8166005469971>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”). **NOTE: 9 Needed for Quorum**

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Gabriel Martinez, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Melina Bersamin, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages (Fabian Banga proxy) <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Claudia Abadia (Chair of Chairs, Chair of Math), Catherine Nichols (Curriculum Chair), Dana Cabello, Richard Kim (TLC Coordinator), Vanessa Phillip (Interpreter), Heather Dodge (PD Chair), Chris Bernard (DE Coordinator), Tim Rose, Cora Leighton (DE Coordinator)

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>			
<b>1. Approval of Agenda</b>	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B Seconded by: Jenny L.  Amendment: move last agenda to first item on agenda. Accepted  Yes:11 No: 0 Abstain:0
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes Oct. 5 (3 mins)		Moved by: Joseph B. Seconded by: Randy Y.  Yes: 8 No: Abstain: 3

<p><b>3. Action Items</b></p>			
<p><b>4. Discussion and/or Information</b></p>	<p>a. Update &amp; Preview from Professional Development (10 mins)  b. Resoution for Discussion on Adoption of Low-Cost Textbook Definition (10 mins)</p>		<p><b>a. Update &amp; Preview from Professional Development (10 mins)</b></p> <p>Community care and Mental Health focus</p> <p>Flex Day addressed burnout.  January Flex Day will be focused on community building. Will hold activities ON CAMPUS. Will also host it as a hybrid event.</p> <p>Beyond Flex Day, other activities are PD funding -- conference funding, one-time funding on POCR. Faculty can request up to \$1200 per year for PD.</p> <p>Sabbatical -- one applicant so far, for the 23-24 year.</p> <p>Working with Inger Stark on training for applying for PD funds.</p> <p><b>b. Resoution for Discussion on Adoption of Low-Cost Textbook Definition (10 mins)</b></p> <p>Want to set a low cost threshold. Want Peralta to do this so students can identify low cost classes. Laney has passed a \$50 threshold cost for Bay Area students.  Merritt is going through processes to pass a threshold as well.</p> <p>It'd be great to reach consensus for Peralta so we can establish an icon within our schedule to ID classes that are deemed low cost.</p> <p>ASCCC endorsed \$30 from the student Senate resolution. Bay Area is expensive though.</p> <p>Laney noted that it is really hard to stay below \$30 even for lab manuals, buying low cost books.</p> <p>ASBCC endorsed the \$30 low cost threshold.</p> <p>Clemaus Tervalon (COA student) <a href="mailto:president@ssccc.org">president@ssccc.org</a></p> <p>Faculty comments: use the spirit of the resolution to set a threshold for low cost rather than focus on the actual amount -- maybe go with lower amount so faculty strive to reach that amount.</p>

			<p>If faculty cannot meet the threshold, then we do not deem it low cost.</p> <p>Low Cost icon is a District designation</p> <p>It's best to reach a district wide consensus on low cost. It seems district wide, \$50 is the consensus.</p> <p>Many faculty at BCC want to listen to the students. They want \$30.</p> <p>COA and Laney have passed Academic Senate resolutions for \$50.</p> <p>Do we have a sense of how many textbooks fall within that \$30 range? Do the options increase when we increase to \$50? We can ask the Bookstore about this.</p>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Assessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Chairs Council Report</li> <li>d. Professional Development Committee Report</li> <li>e. Distance Education Committee Report</li> <li>f. CE Committee Report</li> <li>g. Affordable Education Materials Report</li> <li>h. FASTT</li> <li>i. Integrated Planning Committee Report</li> <li>j. IPAR Report</li> <li>k. Facilities Committee Report</li> <li>l. Technology Committee Report</li> </ul>	<ul style="list-style-type: none"> <li>a. Update from Lead Chair of Chair's Council (5 mins)</li> <li>b. Update from Standing Committee Chairs (5 mins)</li> </ul>		<p><b>a. Update from Lead Chair of Chair's Council (5 mins)</b>  We are working on being in compliance with the Brown Act. You'll notice that Senate President M Freeman now sends out the agendas. Our meetings are public. Anyone can attend.</p> <p>We are also working on more transparency -- agendas and minutes are now posted online.</p> <p>We have been working on APUs. They were due Nov 30th. We are working on the Faculty Prioritization process at this time.</p> <p><b>b. Update from Standing Committee Chairs (5 mins)</b></p> <p><b>FASTT</b>  Want everyone involved with embedded tutors is invited to come. Want to offer this on Flex Day in Jan 23.</p> <p>Title of Meeting: The BCC Tutoring Program and You</p> <p>We've been improving the Tutoring Program at Berkeley City College to promote student success and enhance the student experience. We invite you to this meeting so that we can clarify our processes and give you all the information you need to work effectively with tutors.</p>

<ul style="list-style-type: none"> <li>m. Teaching and Learning Center Report</li> <li>n. Accreditation Report/Update</li> <li>o. District Academic Senate Report</li> <li>p. Senate Equity Working Group</li> <li>q. Senate BUG Task Force</li> <li>r. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>		<p>This meeting is especially important for you if you're a faculty member who will have embedded tutors in your classroom next semester, but all are invited.</p> <p>It is critical that faculty working with embedded tutors participate in an orientation to our policies and practices. This meeting fulfills that need, but if you can't come, please let us know by contacting Jenny Lowood at <a href="mailto:jlowood@peralta.edu">jlowood@peralta.edu</a> so that you can schedule another time for an orientation.</p> <p>Curriculum Committee (Nichols: Chair Elect) Area F (Ethnic Studies) was added to the GE ADT. Three more classes have been approved to satisfy the Ethnic Studies Area F: Afram 1, Asian Amer Studies 11, Mexican Latino Studies 3. Ethnic Studies 1 has been approved for some time. This is good news for students. It expands their access to satisfy this requirement.</p> <p>CalGETC is on the horizon -- a single GE pathway for UC and CSU.</p> <p>The way near future will be for BCC to address the common course numbering legislation.</p> <hr/> <p><b>Term Limits</b> is an item we should address as a Participatory Governance item to secure leadership building and to avoid faculty burnout.</p> <p>Chairs, please put this on your agendas.</p> <p>Tech Committee Chair has reached term limits. We are officially recruiting for a new chair. Any takers?</p>
<p><b>6. Public Comment/Announcements</b></p>	<p>Comments/Announcements (5 mins)</p>	<p>Go the Holiday Party tomorrow at 2pm. Participate in the Communication ILO Assessment. Check your email. Art Open House happening today -- 4th floor, TODAY at 4pm. Snacks! Please come on by!</p> <p>Gabriel Martinez found a box of Vista pins in a supply closet! Banga's office is a museum of Peralta! Check it out! Email hiim if you want one!</p>

<b>Meeting adjourned</b>	
<b>Next Meeting:</b>	Feb 1, 2023