



Academic Senate Minutes

Wednesday, Nov. 2, 2022 - 12:30 pm – 1:20pm

<https://us06web.zoom.us/j/86005469971>

Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

Required Membership: (Attended = marked with “X”, Partial Attendance “P”). **NOTE: 9 Needed for Quorum**

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Gabriel Martinez, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Melina Bersamin, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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Guests: Cora Leighton (DE Coordinator), Claudia Abadia (Chair of Chairs), Kuni Hay (VPI), Tom Rizza (PIO), Mazin Saeed (ASBCC), Vanessa Philip (Interpreter), Ari Krupnick (Curriculum), Chris Bernard (DE Coordinator), Tim Rose, D Cabello, Richard Kim (TLC Coordinator), John Saenz (LRC Coordinator), Ryan Gregory,

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order	12:31pm		
1. Approval of Agenda	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B Seconded by: Gabriel M. Yes: 12 No: 0 Abstain: 0
2. Approval of Minutes	a. Motion to Approve Minutes from Oct. 5 (3 mins)		Moved by: Gabriel M Seconded by: Peter Simon Yes: 13 No: 0 Abstain: 0

<p>3. Action Items</p>			
<p>4. Discussion and/or Information</p>	<p>a. ASBCC Representation (8 mins) b. DE Budget Resolution (10 mins) c. Standing Committee Term Limits (8 mins) c. Math Degree Update Options (8 mins)</p>	<p>C. Bring back Term Limits discussion to Nov 16th meeting</p> <p>Action Items to bring to next Meeting: DE Budget Resolution</p> <p>and Endorsement of Math Degree Update Options</p>	<p>a. ASBCC Representation (8 mins)</p> <p>Welcome Mazin Saeed. Business/Econ major, third year, prior VP Public Relations, now president of ASBCC. This year, now that we are in person, we want to hold more events. Mazin is here to ask for committees where student representation is needed. He will take the information back to the ASBCC and help identify students to attend.</p> <p>Jenny Yap, Chair of Affordable Educational Materials Committee. We meet every 2nd and 4th Tuesday of the month from 12:20-1:20</p> <p>Cora Leighton, Distance Education Committee 1st and 3rd Thursdays 12:30-1:20pm</p> <p>Jenny Lowood, Faculty Advisory Support Team for Tutoring Every other Friday</p> <p>Jenny Yap, Chair of Affordable Educational Materials Committee. We meet every 2nd and 4th Tuesday of the month from 12:20-1:20</p> <p>Kelly Pernell, Assessment Coordinator, Assessment Committee meets First and Third Tuesdays, 12:30 - 1:20pm</p> <p>Claudia Abadia, Chair of Math Dept, Chair of Dept Chairs Council</p> <p>Ari Krupnick; Curriculum Committee; every other Thursday (with some exceptions) 10:50-12:20</p> <p>District Distance Education Committee, second and fourth Mondays 1 - 2:30pm, also needs a student representative. Contact Cora Leighton if anyone is interested.</p> <p>Here is a link to the Fall 22 Calendar of meetings: https://www.berkeleycitycollege.edu/senate/files/2022/09/F22-Participatory-Governance-Calendar-09.09.22.pdf</p> <p>b. DE Budget Resolution (10 mins)</p> <p>We will vote on this resolution at the next meeting.</p>

		<p>Please share this resolution with three people in your departments.</p> <p>The District holds the budget for Distance Education, especially for the LTIs. They have the admin access that no one else does. Our combined FTEs among the 4 colleges helps gets us discounts.</p> <p>DE Budget was deeply slashed this last year. We have not been able to get a list of LTIs, how much they cost, and how many people are using them. It is easy to get this information from Canvas, so why is it hard?</p> <p>Labster, Proctoring software are examples of LTIs. Canopy is under the Library budget.</p> <p>We try to make recommendations of what LTIs we want to keep.</p> <p>Accessibility remediation is a legal requirement from the District. We don't have the professional level of expertise in this area.</p> <p>Kuni has been very helpful and supportive during this time.</p> <p>We are bringing this resolution for adoption to all local Distance Education Committees in Peralta.</p> <p>We are trying to add more courses to the CVC Exchange and do not have the capacity to pass the POCR in the area of accessibility. It's too much work.</p> <p>Feedback on Resolution: Perhaps add another resolve to bring back a full time person at the district for Section 508 Accessibility support. The Distance Education Committee should ask for that specifically.</p> <p>DE Coordinator Chris Bernard suggests that Department Chairs request Accessibility support for POCR and Distance Ed courses in their APUs this year.</p> <p>VPIs and VPSS are pushing to have an Accessibility position at the District level that is longterm/sustainable. It will have to be an interim position to start with the intention of making it permanent.</p> <p>508 requires that all online materials are accessible, regardless of accommodations need.</p> <p>Accessibility is equity. If we want to prioritize equity at this college, we need to prioritize accessibility.</p> <p>Here is the link to the resolution:</p>
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<https://www.berkeleycitycollege.edu/senate/files/2022/11/Academic-Senate-Resolution.pdf>

c. Standing Committee Term Limits (8 mins)

Lisa Cralle presents this topic. She and faculty had discussions during Flex Day about this.

Recommendation: one term off after serving two terms on a committee.

Ari Krupnick, Curriculum Chair recommends term limits because it is beneficial to the college to build institutional memory, prevent burnout.

Term limits would definitely cultivate/build leadership. Term limits would allow many faculty to learn.

We ought to build in a way to mentor new leaders taking on new roles.

Not all participatory governance committees need to adhere to the same term limit structure.

Concerns:

This would affect Chairs due to serving on Chairs Council. By contract, there is no term limit for department chairs. The Chair of the Professional Development Committee is also affected.

We may get committees with very few members because of lack of interest.

Also scheduling conflicts with the committee meeting times that are outside of college hour.

If enough of the committees opt against term limits for members that could exacerbate problems having to do with finding new people to rotate in. So that's a worry about having each individual committee decide on their own.

Recommendation:

Discuss this in Dept Chairs as Chairs often appoint faculty representatives to various committees.

c. Math Degree Update Options (8 mins)

District has a General Education Subcommittee.

			<p>Because of AB 705 and 1705, students are placed directly into college transferrable courses in the mathematics. Fewer intermediate algebra courses are being offered at community colleges because of this, yet it is the minimum requirement for a local AA or AS degrees. The GE Subcommittee recommended that we provide options for students to meet the math requirement to receive a local AA degree.</p> <p>Here is a link for more information: https://www.berkeleycitycollege.edu/senate/files/2022/11/BCC-MATH-research-for-the-AA-AS-degree-requirement.pdf</p>
<p>5. Standing Items</p> <ul style="list-style-type: none"> a. Assessment Committee Report b. Curriculum Committee Report c. Chairs Council Report d. Professional Development Committee Report e. Distance Education Committee Report f. CE Committee Report g. Affordable Education Materials Report h. FASTT i. Integrated Planning Committee Report j. IPAR Report k. Facilities Committee Report l. Technology Committee Report m. Teaching and Learning Center Report n. Accreditation Report/Update 		<p>Add a Assessment Committee Report to next meeting</p> <p>Add a FASTT Report to the next meeting</p>	

<ul style="list-style-type: none"> o. District Academic Senate Report p. Senate Equity Working Group q. Senate BUG Task Force r. OPUS Award: Faculty Honors & Acknowledgement 			
<p>6. Public Comment/Announcements</p>	<p>Comments/Announcements (5 mins)</p>		
<p>Meeting adjourned</p>	<p>1:22pm</p>		
<p>Next Meeting:</p>	<p>Nov. 16, 2022</p>		