



## Academic Senate Minutes

Wednesday, Sept 7, 2022 - 12:30 pm – 1:20pm

<https://us06web.zoom.us/j/86005469971>

*Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with "X", Partial Attendance "P"). **NOTE: 9 Needed for Quorum**

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate	<input checked="" type="checkbox"/> Melina Bersamin, Senator Social Sciences
<input checked="" type="checkbox"/> Gabriel Martinez, Vice President Academic Senate	<input checked="" type="checkbox"/> Jenny Yap, Senator Library
<input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate	<input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics
<input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies	<input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages
<input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS	<input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL)
<input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling	<input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART
<input checked="" type="checkbox"/> Jenny Lowood, Senator English	<input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time
<input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Randy Yang, Senator Sciences

**Guests:** Claudia Abadia (Chair of Chairs), Cora Leighton (DE Coordinator), Luis Chavez, Vanessa Phillip (ASL Interpreter), Dana Cabello, Ari Krupnick, Tania Leonian, Tom Rizza, Kuni Hay (VPI), Tim Rose, Alejandro Wolbert, Chris Bernard, John Saenz, Fatima Shah

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>	12:31pm		
<b>1. Approval of Agenda</b>	a. Motion to Approve Agenda (2 mins)		Welcome new members: Gabriel Martinez VP, Melina Bersimon Social Sciences, Anna McCormick Modern Languages!  Approval of Agenda Moved by: Joseph B Seconded by: Pete DB  Move to add friendly amendment to add Curriculum Committee update from Ari Krupnick. Joseph B accepts amendment.  Yes: 12 No:0 Abstain:0
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from May 18 (3 mins)		Moved by: Joseph B Seconded by: Randy Y Yes:14 No: Abstain:1

<p><b>3. Action Items</b></p>	<p>a. Accreditation Update – VPI Kuni Hay (8 mins)  b. 2022 Self-Eval Survey Results (12 mins)  c. 2022-2023 GOALS (20 mins)</p>	<p>Add Action Item: Adopt Goals for this year.</p>	<p><b>a. Accreditation Update – VPI Kuni Hay (8 mins)</b></p> <p>Our VPI and ALO Kuni Hay gave a brief overview of where we have been and where we are now. We received 10 recommendations to the District and were placed on probation. We had follow up visits in October and November. We were elevated from Probation to Warning.</p> <p>October 1st is the deadline to submit our current followup report. We need to present at all participatory governance committees and get endorsement at the colleges before we can take it to the Board for approval.</p> <p>Dr. Janet Fulks and District Finance have been doing a lot of the authoring of this report.</p> <p>All questions should be sent to our ALO to communicate to the expanded Chancellor's cabinet.</p> <p><b>b. 2022 Self-Eval Survey Results (12 mins)</b></p> <p>ACCJC recommends that we evaluate our participatory governance structure and processes. One of the ways to do this is to survey committee members on their experiences over the academic year.</p> <p>If you have not received survey results for other committees, please email Phoumy Sayavong so you can review them.</p> <p>We should use the feedback for growth as the basis for determining our goals for the year.</p> <p>Our Senate President wants to work on expanding our faculty leadership. We have many chair positions for our committees. We need to recruit leaders, not just participants. How do we do the outreach?</p> <p><b>2022-2023 GOALS (20 mins)</b></p> <p>We shared goals from 2021:</p> <ol style="list-style-type: none"> <li>1- Improve our Recruitment and Retention efforts to find new faculty leadership in Faculty Senate and other committee spaces.</li> <li>2- Recruit student leaders to participate on our committees. They may not be listed as voting members but we can invite.</li> <li>3- Improve our onboarding process for new full and part time faculty. Build an Orientation for them so they know how to engage with the college. Grant funds from EIPI could potentially help with this</li> </ol>
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			<p>endeavor. Encourage Academic Senate as a first step to orient part time faculty to processes and engagement.</p> <p>Perhaps adopt the first and third goals from last year:  1) Improve our Participatory Governance processes and the evaluation of that process.  • Update to Participatory Governance Manuel.  • Support Assessment Work.  • Advance Curriculum Committee recommendation on CIPD.  • Identify Student Reps to participate on Senate Standing Committees</p> <p>3) Support Student Success.  • Support establishment of “Affordable Materials” committee &amp; work.  • Support establishment of “Honor Council” work.  • Objectives could be the other suggested goals such as supporting the ASBCC,  Distance Education, and Affordable Materials work.</p> <p>Also, the governance committee meeting dates/times for fall 2023 is in the Team's site. Vanessa Phillip is ready to finalize the BCC Participatory Governance calendar that will be included in the BCC Participatory Governance Handbook. Those of you who are to update these information, please refer to Matt Freeman's e-mail dated 8/30/33 at 7:47pm. thank you!</p>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Assessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Chairs Council Report</li> <li>d. Professional Development Committee Report</li> <li>e. Distance Education Committee Report</li> <li>f. CE Committee Report</li> </ul>	<p>- Governance &amp; Standing Committee Representation Needed (5 mins)</p>		<p><b>Curriculum Committee update</b>  Committee is going to ask each department to review each course in their department and verify and confirm the discipline that is assigned to each course.</p> <p>Every course in our college has a discipline assigned to it in the course outline of record.  The state has minimum qualifications for teaching each discipline. We cannot hire anyone to teach a course unless they meet the minimum qualifications of the discipline the course has been assigned to.</p> <p>Some courses will be an obvious choice. However, some courses may be tricky to confirm/assign a discipline to.</p> <p><b>Governance &amp; Standing Committee Representation Needed (5 mins)</b>  We need to recruit faculty to serve on our various participatory governance committees - Career Education, Professional</p>

<ul style="list-style-type: none"> <li>g. Affordable Education Materials Report</li> <li>h. Integrated Planning Committee Report</li> <li>i. IPAR Report</li> <li>j. Facilities Committee Report</li> <li>k. Technology Committee Report</li> <li>l. Teaching and Learning Center Report</li> <li>m. Accreditation Report/Update</li> <li>n. District Academic Senate Report</li> <li>o. Senate Equity Working Group</li> <li>p. Senate BUG Task Force</li> <li>q. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>			<p>Development, Curriculum, Distance Education, Affordable Materials Committee, Tutorial Task Force, etc.</p> <p>DE committee needs someone from student services and a student representative.</p> <p>Alejandro, Faculty Diversity Internship Program coordinator. Re: committee participation: there are a few FDIP participants who share an interest in committee involvement. Alejandro would like to work with those of you looking for community based participation in bringing them onboard.</p>
<p><b>6. Public Comment/Announcements</b></p>	<p>General Announcements</p>		
<p><b>Meeting adjourned</b></p>	<p>1:21pm</p>		
<p><b>Next Meeting:</b></p>	<p>Sept. 21, 2022</p>		