



Academic Senate Minutes

Wednesday, May 18, 2022 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/94067261444>

Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.

Required Membership: (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernel, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input checked="" type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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Guests: Cora Leighton, Tim Rose, Heather Dodge, Adan Olmedo, Kiara Allen, Melina Bersimon, Laura Ruberto, Charlotte Lee, Sergio Mazariegos, Gabriel Martinez, ASL Interpreter Vanessa Phillip, Kuni Hay

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting called to order			
1. Approval of Agenda	a. Motion to Approve Agenda (2 mins)		Moved by: Jennifer L Seconded by: Joseph Yes:13 No: 0 Abstain: 0
2. Approval of Minutes	a. Motion to Approve Minutes from May 4 (3 mins)		Moved by: Sam G Seconded by: Anne M Yes: 13 No:0 Abstain:0
3. Action Items	a. MOTION: Faculty Advisory Support Team on Tutoring (8 mins) b. MOTION to endorse the 4 tenets Core Values		a. MOTION: Faculty Advisory Support Team on Tutoring (8 mins) We've been in discussions in previous Senate meetings to adopt the recommendations from the ASCCC to promote and be responsible for the faculty role in Tutoring at the college.

for BCC Honor Council

At the last Senate meeting, we introduced the request to form a Task Force to establish Faculty Advisory Support on Tutoring.

Motion to Endorse the creation of the Faculty Advisory Team on Tutoring

***Moved by Joya C
Seconded by: Sam G
Yes: 13
No:0
Abstain:0***

b. MOTION to endorse the 4 tenets Core Values for BCC Honor Council

Received 53 responses to the survey asking for feedback on the tenets.

We changed Authenticity to Honesty.
We removed the word Code and changed it to Core Principles.

We would like the four tenets for the Principles: Honesty, Responsibility, Community, and Respect to be endorsed by the Senate. We may make some tweaks to the language to describe the tenets, we'd like a springboard to make progress in the next academic year.

We'd like to set the language for a year and review. It's goal is to be a living document that is nurtured and supported by students, faculty, and student services.

Discussion:
We imagine this facing faculty and students.
We'd like to make it visible on our Web site.
We'd also like to encourage faculty to make these tenets a part of their syllabi.
Is there something that the student body envisions doing with this.
-- There are no mandates here. Our focus right now is to elevate the integrity of the school.
This is a good framework to begin.

The current draft of August Flex has bookmarked a mini-session for Honor Council, so we'll be in touch with leads about it.

ASBCC representative Sergio Mazariegos says
Thank you for the consideration and endorsement!

			<p>MOTION to endorse the 4 tenets Core Values for BCC Honor Council</p> <p>Moved by: Sam G Seconded by: Kelly P. Yes: 13 No: 0 Abstain: 0</p>
<p>4. Discussion and/or Information</p>	<p>a. HYFLEX Task force (8 mins)</p>		<p>a. HYFLEX Task force (8 mins)</p> <p>We've already defined what is HyFlex.</p> <p>Where is the Hyflex Task Force right now?</p> <p>In Fall 2021, we were endorsed by Roundtable and by PBC (District Planning and Budget Committee).</p> <p>We started meeting in the fall and secured funding from HERRF and Strong Workforce. We've done mostly research and development on Hyflex.</p> <p>We identified and purchased some technology. IT has purchased a cart system so it can be used in various rooms instead of being hard wired into one classroom.</p> <p>We've slowed down. Over the summer and fall, we will conduct some usability testing before rolling out.</p> <p>PFT has expressed some concerns about the integrity of the HyFlex Task Force. <i>We are not training, implementing anything.</i> We are really just doing research and development.</p> <p>Las Positas in the region is starting HyFlex this fall.</p> <p>We have hopes of starting a pilot in Spring 2023, but we still need to work with PFT to make this happen.</p> <p>Question: Is there already ideas on what types of courses would be best suited for the pilot?</p> <p>Response: HyFlex Task Force has not talked about it yet, but they will discuss this in the Fall as well as reach out to Chairs Council for input.</p>

			<p>This Task Force is just a research and development group. To be clear, no actions will be taken without a fair collectively bargained process.</p> <p>Laney and Merritt have both advertised HyFlex courses. We informed the PFT president of this.</p> <p>We at BCC are viewing this as a giant TLC project.</p> <p>Question: HyFlex has to be face to face and online synchronous? Resonse: HyFlex = two or more modalities. There are options. It does not specify modalities.</p>
<p>5. Standing Items</p> <ul style="list-style-type: none"> a. Assessment Committee Report b. Curriculum Committee Report c. Chairs Council Report d. Professional Development Committee Report e. Distance Education Committee Report f. CE Committee Report g. Affordable Education Materials Report h. Integrated Planning Committee Report i. IPAR Report j. Facilities Committee Report k. Technology Committee Report l. Teaching and Learning Center Report m. Accreditation Report/Update 	<ul style="list-style-type: none"> a. Chair's Council Update & Motion on EDUC Program alignment (8 mins) b. PD & A-Comm Highlights (2 mins) c. Affordable Materials Update (8 mins) d. OPUS Award (2 mins) 	<p>c. Affordable Materials Update (8 mins)</p> <p>In Fall 22, follow up with a BCC motion to advise the District Academic Senate establish an implementation plan to get BCC and Peralta in compliance with the Higher Ed Opportunites Act. We are out of compliance in providing students with links to adopted textbooks.</p> <p>The DAS establish implementation plan should include support/guidance to Follett in providing a tool within PeopleSoft to link OER materials to courses.</p>	<p>a. Chair's Council Update & Motion on EDUC Program alignment (8 mins)</p> <p>MOTION to endorse to move the Education and Teacher Preparation Program from English to Social Sciences with the Caveat:</p> <p>The BCC faculty member who is designated as the ITTPC (International Tutor Training Program Certification) trainer by CRLA (the College Reading and Learning Association) will teach Education 510A and 510B and will recommend scheduling details (times, days, and modalities) of the courses to the Education Coordinator and Social Sciences Department Chair. The chair will convey these scheduling recommendations to the appropriate dean.</p> <p>This faculty ITTPC trainer will also be responsible for recommending changes to this curriculum in Curricunet.</p> <p>Moved by: Joseph B. Seconded by: Jenny L Yes: 13 No: 0 Abstain:2</p> <p>Last Friday Chairs voted to move the Education and Teacher Program to move from the English Dept to the Social Sciences.</p> <p>Chairs unanimously voted to endorse this recommendation with the caveat stated in the Motion.</p> <p>BCC would like to be aligned with our state Teacher Prep Program.</p>

<ul style="list-style-type: none"> n. District Academic Senate Report o. Senate Equity Working Group p. Senate BUG Task Force q. OPUS Award: Faculty Honors & Acknowledgement 			<p>Discussion: How will this affect Chairs re-assign time per department as responsibilities of programs grow and shrink?</p> <p>We do not have a lot of programs that have specific lead faculty assigned to it. But yet, they exist in addition to the Department Chair. Chairs reassign time gets determined at the time voting happens for Chairs. Peralta District allocates its release time for all colleges in the District. Heads up, the reassign time is shrinking in the coming year.</p> <p>With a new faculty position in Education coming to BCC, the Social Sciences Department should coordinate that faculty hire; otherwise why move the program?</p> <p>A key difference in discipline coordinator vs Chair is the coordinator receives a stipend, not re-assign time.</p> <p>MOTION to extend the meeting until 1:30pm. Approved</p> <p>b. PD & Assessment Committee Highlights (2 mins) Heather Dodge and Susan Khan will be co-chairs of PD Committee.</p> <p>Kelly Pernell will be the new Assessment Coordinator</p> <p>There will be Assessment Lounges coming up next week to assist people with their SLO reporting this term:</p> <p>Thursday, May 26, 3:00–4:30 PM, on Zoom</p> <p>Tuesday, May 31, 2:00–3:30 PM, on Zoom</p> <p>c. Affordable Materials Update (8 mins)</p> <p>We have a revised Charge that was originally approved last Spring 2021. These are minor changes that do not need a new endorsement. We just want to share.</p> <p>Textbook costs for students is a focus/highlight for the committee.</p> <p>Part of the Higher Ed Opportunities Act: we should be providing students with a link to the adopted textbook for a class. BCC and Peralta are out of compliance with this. It is hard for our students to find textbook info ahead of taking a course.</p>
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			<p>Follett has a tool to integrate this opportunity into PeopleSoft. We'd like to pursue implementing this plan.</p> <p>BCC Bookstore can link OER materials for students for your course.</p> <p>We need help and guidance on how to pursue this implementation. DAS and DAASC at the district level would be the committees to go to. BCC Senate, let's pass a motion in fall to take this to the District level.</p> <p>This is a compliance issue. Let's lean heavily on it.</p>
6. Public Comment/Announcements	<p>General Announcements Reminder: BCC Governance Retreat – June 9</p>		<p>Reminder we have animation and game and motion graphics screening in atrium along with mocap and facial capture and character Maquettes on display with VR experiences and level testing created by students</p> <p>if you want to check out what is going on later today here is the link to join the zoom - a few students and faculty are out with covid so will be sharing out later for those who want to take a peak https://cccconfer.zoom.us/j/93969327944</p>
Meeting adjourned	Adjourned: 1:34pm		
Next Meeting:	Sept. 7, 2022		