



Berkeley City College

Distance Education Committee

Mission: *Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

Vision: *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

Online Course Definitions

Potential Definitions

Academic Senate for California Community Colleges (ASCCC) Definitions

<https://www.asccc.org/resolutions/support-new-distance-education-definitions>

FULLY ONLINE (FO)(also known as “100% online”):

Instruction involving regular and effective online interaction that takes place synchronously or asynchronously and is supported by online materials and activities delivered through the college's learning management system, and through the use of other required materials. All approved instructional contact hours, including online proctored assessments, are delivered through these online interactions. No in-person assessments are required.

PARTIALLY ONLINE (PO)(also known as “hybrid”):

Instruction involving regular and effective online interaction for some portion of the approved contact hours that takes place synchronously or asynchronously and is supported by materials and activities delivered in person and online through the college's learning management system, and through the use of other required materials. This would include periodic synchronously scheduled meetings for lecture, lab or testing where the instructor and student are together. Any portion of a class that is delivered online must follow a separate approval process. The approved online portion must meet the regular and effective contact regulation. The class schedule indicates when and where the in-person meetings occur and how many hours are to be completed online. Any scheduled or synchronous online meetings should also be included in the schedule of courses.

ONLINE WITH IN-PERSON PROCTORED ASSESSMENT: (OPA)

Instruction involving regular and effective online interaction in which all instruction takes place

synchronously or asynchronously and is supported by online materials and activities delivered through the college's learning management system, with in-person proctored assessments. All assessments are offered at approved locations proximal to the student and over a designated range of dates and times. No activities or assessments may be scheduled at a designated time or location.

Moreno Valley College

<https://www.mvc.edu/resources/online-classes.cfm>

Synchronous and Asynchronous Instruction

The majority of the online courses are **asynchronous**, meaning that assignments and interaction with the class do not happen at scheduled times each week. There are assignments, modules, and due dates in these courses that will have submission deadlines. This includes any classes marked as ONLN.

A smaller group of MVC courses are online and **synchronous**, meaning that students will interact with their instructor via video conference (like Zoom) at specific times and days each week. These meetings likely occur at the the days/times listed in the class schedule. These include any online classes marked as OCC-MEET or REG-MEET.

Diablo Valley College

<https://www.dvc.edu/communication/pdfs/catalog-2021-2022.pdf>

Fully online and partially online classes: An online class in the Contra Costa Community College District is a class offered fully online and has no required face-to-face meetings. In the schedule of classes these courses are listed as online. A partially online class in the Contra Costa Community College District is a class that offers instruction both online and on campus. Required in-person class meetings are included in the schedule of classes following a predictable pattern (on the same day(s) of the week and at the same time). In the schedule of classes these classes are listed as partially online. To find out more about online classes visit www.dvc.edu/online

<https://www.dvc.edu/got-questions/fall-2021-schedule-guidance.html>

0. Fully online w/ no required meetings (aka asynchronous)
1. Fully online w/ required Zoom meetings (aka synchronous)
2. Partially online w/ on-campus meetings
3. Face-to-face w/ on-campus meetings

Santa Rosa Junior College

<https://portal.santarosa.edu/SRWeb/MVC.Core2/ScheduleOfClasses2/Home>

Santa Monica College

Currently in BCC DE Addendum

- Fully Online (FO) (also known as “100% online”): all instruction, assessment and activities are online.
- Partially Online (PO) (also known as “hybrid”): online instruction with scheduled on-campus meetings and/or assessments.
- Online with Flexible In-Person Component (OFI): online instruction with in-person/proctored assessment/activities at a flexible time and place

BCC DE Committee Recommendations

Approved 4/14/22

Online Class Type	Definition
Fully online with no Zoom meetings (asynchronous)	This class is 100% online with no scheduled Zoom meetings.
Fully online with scheduled Zoom meetings (synchronous)	This class is 100% online with required, regularly scheduled Zoom meetings as noted in the class listing.
Fully online with proctored assessments	This class is 100% online with scheduled Zoom or on-campus meetings for assessments, exams, or presentations as noted in the class listing.
Partially online with	This class is partially online with scheduled on-campus meetings as noted in the class listing.

scheduled on- campus meetings (hybrid)	
On- Campus	This class is on-campus and meets physically in-person. Canvas usage or other digital learning tools may apply.
HyFlex	Offered simultaneously in different modalities - Students may meet on-campus, Fully online with scheduled Zoom meetings (synchronous), or Fully online with no Zoom meetings (asynchronous). Students choose how they attend each class meeting.