



## Academic Senate Minutes

Wednesday, April 6, 2022 - 12:30 pm – 1:20pm

<https://cccconfer.zoom.us/j/93438190589>

*Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.*

**Required Membership:** (Attended = marked with “X”, Partial Attendance “P”)

<input checked="" type="checkbox"/> Matthew Freeman, President Academic Senate <input checked="" type="checkbox"/> Sam Gillette, Vice President Academic Senate <input checked="" type="checkbox"/> Kelly Pernell, Secretary Academic Senate <input checked="" type="checkbox"/> Lisa Cralle, Senator Arts and Cultural Studies <input checked="" type="checkbox"/> Pete DuBois, Senator Business/CIS <input checked="" type="checkbox"/> Joseph Bielanski, Senator Counseling <input checked="" type="checkbox"/> Jenny Lowood, Senator English, Education <input type="checkbox"/> Osa Kauffman, Senator ESOL	<input checked="" type="checkbox"/> Linda McAllister, Senator Social Sciences <input checked="" type="checkbox"/> Jenny Yap, Senator Library <input checked="" type="checkbox"/> Mark Rinker, Senator Mathematics <input checked="" type="checkbox"/> Anna McCormick, Senator Modern Languages <input checked="" type="checkbox"/> Jenny Gough, American Sign Language (ASL) <input checked="" type="checkbox"/> Mary Clarke-Miller, Senator MMART <input checked="" type="checkbox"/> Joya Chavarin, Senator Part Time <input checked="" type="checkbox"/> Randy Yang, Senator Sciences
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**Guests:** Chris Bernard, Cora Leighton (DE Coordinator, Maureen (Interpreter), Tim Rose (Chair of Chairs), Gabriel Martinez (Counseling Chair), Laura Ruberto (TLC Coordinator), Melina Bersimin (Guided Pathways Coordinator),

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
<b>Meeting called to order</b>	12:30pm		
<b>1. Approval of Agenda</b>	a. Motion to Approve Agenda (2 mins)		Moved by: Joseph B. Seconded by: Linda M Yes votes:10 No votes: Abstentions:1
<b>2. Approval of Minutes</b>	a. Motion to Approve Minutes from March 16 (3 mins)		Moved by: Joseph B Seconded by: Jenny L Yes votes: 10 No votes: Abstentions: 1
<b>3. Action Items</b>			
<b>4. Discussion and/or Information</b>	a. Course Definitions & Teaching	<b>a. Course Definitions &amp; Teaching Modalities (10 mins)</b>	<b>a. Course Definitions &amp; Teaching Modalities (10 mins)</b> - This document started at COA last term. Many colleges are referenced in the list of course definitions.

	<p>Modalities (10 mins)</p> <p>b. Update on Guided Pathways (10 mins)</p> <p>c. Supporting BCC DE and CVC Efforts (10 mins)</p>	<ul style="list-style-type: none"> <li>- Add action item to endorse list of course descriptions for BCC and motion to move to District Senate for adoption.</li> </ul> <p><b>c. Supporting BCC DE and CVC Efforts (10 mins)</b></p> <p>Create a draft resolution to urge PCCD to do the infrastructure/technical work so that all Peralta colleges can become teaching colleges.</p> <ul style="list-style-type: none"> <li>- Bring presentation to DAS.</li> </ul>	<ul style="list-style-type: none"> <li>- Modalities are not applied uniformly across the district. This makes it confusing to students.</li> <li>- Our DE committee approved this set of language to move to the Academic Senate. Merritt wants to move it through as well. Laney has not yet decided to move forward with it.</li> <li>- There are few modalities: fully online, fully online with scheduled Zoom meetings, fully online with proctored assessments (Zoom/on campus noted in the Notes sections), hybrid (partially online with scheduled classes on campus).</li> </ul> <p>Faculty comments:</p> <ul style="list-style-type: none"> <li>- Proctored assessments is interpreted as proctored by a person and using software.</li> <li>- There is some concern that students will interpret a proctored assessment as the course/instructor using software to proctor the assessment.</li> <li>- Perhaps use "Instructor proctored" to clarify for students that proctoring software will not be used.</li> <li>- Why do we need a proctored assessment one when we have a fully online with scheduled Zoom meetings and partially online/hybrid courses? <ul style="list-style-type: none"> <li>- If required to log on for an assessment or to come to campus for an assessment, then it should be clear.</li> <li>- Office on Instruction will not allow us to list our public speaking classes as asynchronous online. They have one or two required meeting times per semester. Merritt is labeling these classes as asynchronous while BCC is calling them hybrid. Adding a new modality of fully online with proctored assessments would allow us to have consistent listings in the system and not sabotage our enrollment to other colleges listing them as asynchronous.</li> </ul> </li> <li>- This is a great document to establish consistent terminology. I think the modality of fully online with proctored assessment would encourage our desire to establish a Testing Center at BCC. A testing center can accommodate students with a range of dates to take an assessment.</li> <li>- In-person orientation for online courses may also benefit from being labeled as fully online with proctored assessments.</li> <li>- Chairs worked on an icon a couple years back. It would help. As would the ability to filter by modalities in the schedule.</li> <li>- Talking about the different modalities, re hybrid, is it possible in the schedule to allow students to choose which day to come face-to-face. Can we use percentages for face-to-face time and online time? <ul style="list-style-type: none"> <li>- It's possible but this is something outside the purview of the DE committee. It is really up to the Administration to decide.</li> </ul> </li> </ul>
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			<ul style="list-style-type: none"> <li>Teaching College – completed the technical implementation that allows students from Home Colleges to instantly enroll in courses through automated cross-enrollment via CVC Exchange.</li> </ul> <p>Benefits of being a Teaching College:</p> <ul style="list-style-type: none"> <li><b>Increase student enrollment</b></li> <li>Data detailing where BCC students are taking classes and what classes they are taking.</li> <li>Data detailing which BCC courses are drawing students from other colleges.</li> </ul> <p>Roadblocks</p> <ul style="list-style-type: none"> <li>IT integration</li> <li>Student Services Administration</li> <li>Executive Administration support.</li> <li>Accessibility remediation -- this ties into Peer Online Course Review (POCR).</li> </ul> <p><b>Motion to extend meeting by 3-5 minutes:</b>  <b>Moved by: Joseph B</b>  <b>Seconded by: Randy Yang</b>  <b>Yes votes: 13</b>  <b>No: 0</b>  <b>Abstain: 1</b></p> <p>Everyone has been super helpful, especially BCC's VPI Kuni Hay and VPSS Stacey Shears. We are here to provide an update on our steps to establish BCC as a Teaching College. We are trying to leverage the Academic Senate because the benefits for us will be enormous, especially for our enrollments.</p> <p>Suggestions for next steps:</p> <ul style="list-style-type: none"> <li>Create a draft resolution to urge PCCD to do the infrastructure/technical work so that all Peralta colleges can become teaching colleges.</li> <li>Bring this presentation to the District Academic Senate.</li> </ul>
<p><b>5. Standing Items</b></p> <ul style="list-style-type: none"> <li>a. Assessment Committee Report</li> <li>b. Curriculum Committee Report</li> <li>c. Chairs Council Report</li> </ul>			

<ul style="list-style-type: none"> <li>d. Professional Development Committee Report</li> <li>e. Distance Education Committee Report</li> <li>f. CE Committee Report</li> <li>g. Affordable Education Materials Report</li> <li>h. Integrated Planning Committee Report</li> <li>i. IPAR Report</li> <li>j. Facilities Committee Report</li> <li>k. Technology Committee Report</li> <li>l. Teaching and Learning Center Report</li> <li>m. Accreditation Report/Update</li> <li>n. District Academic Senate Report</li> <li>o. Senate Equity Working Group</li> <li>p. Senate BUG Task Force</li> <li>q. OPUS Award: Faculty Honors &amp; Acknowledgement</li> </ul>			
<p><b>6. Public Comment/Announcements</b></p>	<p>Spring '22 Election (5 mins)</p>		
<p><b>Meeting adjourned</b></p>	<p>1:26pm.</p>		
<p><b>Next Meeting:</b></p>	<p>April 20, 2022</p>		